



## INVITATION TO BID FOR THE PROCUREMENT OF JANITORIAL SERVICES 2017

1. The Metropolitan Waterworks and Sewerage System Regulatory Office (MWSS RO), through the Corporate Operating Budget for CY2017, intends to apply the sum of **One Million Two Hundred Fifty Five Thousand Pesos (PhP1,255,000.00)**, being the Approved Budget for the Contract (ABC) for payments under the Contract for Janitorial Services (**Contract No. RO-PG2017-03**). Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The MWSS RO now invites bids for Janitorial Services. ***The proposed Contract for Janitorial Services shall be for a period of one (1) year, to commence on 01 July 2017 up to 30 June 2018 or for a twelve (12) month period. The MWSS RO shall have the option to renew the contract for another year, subject to a maximum of three (3) years in total.*** Bidders should have completed a contract similar to the Project from at least three (3) clients other than the procuring entity within the past three (3) years from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures, using a non-discretionary “pass/fail” criterion, as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
5. Interested bidders may obtain further information from the MWSS RO and inspect the Bidding Documents at the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.
6. A complete set of Bidding Documents may be acquired by interested bidders starting on May 3, 2017 from the address below ***for a fee of Five Thousand Pesos (P5,000.00)/set.***
7. A complete set of Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.



8. The MWSS RO will hold a Pre-Bid Conference on **May 12, 2017, 10:00AM** at the **OCR Conference Room, 3<sup>rd</sup> Floor, Engineering Building, MWSS Regulatory Office, Katipunan Road, Balara, Q.C.**, which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat at the address below on or before **May 24, 2017, 10:00AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **May 24, 2017, 10:30AM** at the **OCR Conference Room, 3<sup>rd</sup> Floor, Engineering Building, MWSS Regulatory Office, Katipunan Road, Balara, Q.C.** Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below. Late bids shall not be accepted.

10. The MWSS RO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**Atty. Claudine B. Orocio-Isorena**  
*MWSS-Regulatory Office Bids and Awards Committee*  
*3<sup>rd</sup> Floor, Engineering Building, MWSS Complex*  
*Katipunan Road, Balara, Quezon City*  
*Telefax Number: (02) 435-8904*

Date: \_\_\_\_\_

---

**(Sgd) ATTY. CLAUDINE B. OROCIO-ISORENA**  
Chairperson, MWSS-RO BAC