



16 May 2017

SUPPLEMENTAL/BID BULLETIN No. 1

CONTRACT NO. RO-PG2017-004 Security Services

This Supplemental/Bid Bulletin No.1 is being issued to advise the bidders of the following amendments/clarifications of the Bidding Documents of the aforementioned project:

1. In accordance with the Government Procurement Policy Board (GPPB) Resolution No. 14-2012, the MWSS RO BAC is unable to set a floor price for the Standard Administrative Fee, which is prohibited under Section 31 of R.A. No. 9184 and its IRR. However, prospective bidders are reminded to comply with all existing labor laws and Standards;
2. Anent pages 73 and 74 of the Bidding Documents, the prospective bidders are advised to use the herein attached (**Annex -“A”**) *Revised* Schedule of Prices;
3. Anent page 41 of the Bidding Documents, Section 12.1(b) of the BDS, Additional Technical Requirements, under Item No. E. is revised to read as follows:

“In addition to the standard Omnibus Sworn Statement, prospective bidders shall submit a separate Affidavit that the Contractor: (1) is compliant with labor laws; (2) has not been adjudged by competent authority as having violated any labor law; and (3) has not settled amicably any labor case to evade judgment indicating violation of any law. Undertaking that the Contractor: (1) will comply with all future labor laws; (2) has no pending case before any competent authority involving violation of any labor law; and (3) will inform in writing the MWSS-RO, within five (5) working days from notice, of any labor case filed before a competent authority against it.”; and

Please be advised that the Minutes of the Pre-bid Conference conducted on 12 May 2017 shall be made available on 17 May 2017 in accordance with Section 9.2 of the Instructions to Bidders:

“9.2 xxx... The minutes of the pre-bid conference shall be recorded and prepared not later than five (5) calendar days after the pre-bid conference. The minutes shall be made available to prospective bidders not later than five (5) days upon written request.”

Response to queries, if any, shall be through a Bid Bulletin to be issued not later than seven (7) days before bid opening.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified and superseded accordingly.



METROPOLITAN WATERWORKS & SEWERAGE SYSTEM

REGULATORY OFFICE

For guidance and information.

CLAUDINE B. OROCIO-ISORENA

Chairperson, Bids and Awards Committee

MWSS Regulatory Office

3rd Floor Engineering Building, MWSS Complex,

Katipunan Road, Balara, Quezon City

Telephone No. 925.66.17

Please acknowledge the receipt of this Supplemental/Bid Bulletin No. 1:

Name/Signature/Date

Company/Agency



REVISED SCHEDULE OF PRICES (Annex-A of Bid Bulletin No. 01))

Name of Bidder: _____

(The MWSS RO shall consider the computation of equivalent number of days per year as provided in the HANDBOOK ON WORKERS' STATUTORY MONETARY BENEFITS under Department Advisory No. 01, Series of 2015, issued by the Department of Labor and Employment – Bureau of Workers' Compensation to ensure that the Contractor shall pay the security guards during holidays and special days.)

| COMPUTATION OF ESTIMATED EQUIVALENT NO. OF DAYS PER YEAR | | |
|--|--------------|------------|
| Particulars | Walking Post | Fixed Post |
| ORDINARY WORKING DAYS (Mondays to Saturdays) | 365 | 245 |
| REGULAR HOLIDAYS (considered paid + actually worked equivalent to (10 x 200% = 20); per Presidential Proclamation No. 50, 16 Aug. 2016. | 20 | 20 |
| SPECIAL DAYS (considered paid + actually worked equivalent to (9 x 130% = 11.7 days); per Presidential Proclamation No. 50, 16 Aug. 2016. | 11.7 | 11.7 |
| TOTAL EQUIVALENT NO. OF DAYS/YEAR | █ | █ |

| ITEM | PARTICULARS | | | | | | TOTAL | |
|---------------------|---|----------------|---------------|---------------------|-----------------|-------|--------------|------------|
| | No. of Guards | Duty Hours/Day | Days Per Week | Equivalent Days/Yr. | Daily Wage (DW) | COLA | Walking Post | Fixed Post |
| Walking Post | 3 | 8 | 7 | 396.7 | 481.00 | 10.00 | | |
| Fixed Post | 1 | 12 | 5 | 276.7 | 481.00 | 10.00 | | |
| A. | Average Pay Per Month <i>(inclusive of Night Differential Pay, Uniform Allowance per RA5487 & Overtime pay)</i> | | | | | | | |
| | 13th Month Pay | | | | | | | |
| | Service Incentive leave = 5 days with pay per year of service | | | | | | | |
| | TOTAL AMOUNT TO BE GIVEN DIRECTLY TO SECURITY GUARD | | | | | | | |
| | SSS Premium, <i>Retirement Benefit (RA 7641) & State Insurance Fund</i> (based on table) | | | | | | | |
| | Philhealth Contribution (based on table) | | | | | | | |
| | Pag-Ibig Fund Contribution (based on table) | | | | | | | |



METROPOLITAN WATERWORKS & SEWERAGE SYSTEM
REGULATORY OFFICE

| ITEM | PARTICULARS | | | | | | TOTAL | |
|------|---|----------------|---------------|---------------------|-----------------|------|--------------|------------|
| | No. of Guards | Duty Hours/Day | Days Per Week | Equivalent Days/Yr. | Daily Wage (DW) | COLA | Walking Post | Fixed Post |
| B. | TOTAL AMOUNT TO BE REMITTED TO GOV'T IN FAVOR OF SECURITY GUARD | | | | | | | |
| C. | TOTAL AMOUNT TO SECURITY GUARD AND GOV'T. PER MONTH | | | | | | | |
| | Cost of providing uniforms of at least two (2) sets every six months of good quality per Security Guard | | | | | | | |
| | Cost of providing one (1) Rain Coat and one (1) pair rubber boots of good quality per Security Guard | | | | | | | |
| D. | TOTAL COST OF UNIFORMS, RAIN COATS & RUBBER BOOTS GIVEN DIRECTLY TO SECURITY GUARDS | | | | | | | |
| E. | TOTAL CONTRACT COST (C+D) | | | | | | | |
| F. | PROVISION FOR ADMINISTRATIVE FEE | | | | | | | |
| G. | 12% VAT (Agency Fee x 12% VAT-RMC-039-2007) | | | | | | | |
| H. | BID PROPOSAL RATE PER MONTH/SECURITY GUARD | | | | | | | |
| I. | TOTAL FINANCIAL BID PROPOSAL FOR ONE YEAR CONTRACT | | | | | | | |

Note: ITB Clause 15.2 The Bidder shall fill in rates and prices for all items of the Goods described in the Schedule of Prices. Bids not addressing or providing all of the required items in the Bidding Documents including, where applicable, Schedule of Prices, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free to the Government, except those required by law or regulations to be accomplished.

[Signature over Printed Name]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____