



**SUPPLEMENTAL / BID BULLETIN NO. 1**  
**CONTRACT NO. RO-PG2018-004**

**PROCUREMENT OF COMPUTERS WITH OFFICE PRODUCTIVITY  
AND END-POINT SECURITY SOFTWARE**

June 04, 2018

**TO ALL CONCERNED:**

Your attention is hereby invited to the following six (6) changes in the Bidding Documents and the answers to queries raised during and after the Pre-bid Conference held on May 30, 2018.

**1. Clause 13.2 of the Bid Data Sheet (BDS) is changed, thus:**

From:	To:
<p><i>“The ABC is <b>Three Million Seven Hundred Fifty Two Thousand (Php3,752,000.00)</b>. Any bid with a financial component exceeding this amount shall not be accepted.”</i></p>	<p><i>“The ABC is <b>Three Million Seven Hundred Fifty Two Thousand (Php3,752,000.00)</b> allocated as follows: <b>Lot 1 - PhP 2,801,400.00;</b> <b>Lot 2 - PhP 700,300.00 and</b> <b>Lot 3 - PhP 250,300.00.</b> Any bid for any lot with a financial component exceeding the amount allocated for each lot shall not be accepted.”</i></p>

**2. Clause 20.3 of the BDS is changed, thus:**

From:	To:
<p><i>“Each Bidder shall submit one (1) original and <b>three (3)</b> copies of the first and second components of its bid.”</i></p>	<p><i>“Each Bidder shall submit one (1) original and three (3) copies of the first and second components of its bid indicating the lot number. Otherwise, an envelope not properly marked for which lot shall be considered as stray and shall not be opened.”</i></p>

**3. Letter D of the Section VII. Technical Specifications is changed by deleting par. 4 to read as follows, thus:**

#### D. QUALIFICATIONS

1. The Vendor must be a valid registered organization in existence for a minimum of five years.
2. The Vendor must have at least three years of experience in delivering Information and Communications Technology (ICT) Projects within the Government Sector.
3. The Vendor must have delivered and completed at least one ICT project for five different government offices.

4. **Reiteration that the bidding is by lot and that bidders need only to submit the Schedule of Requirements for the particular lot for which they are bidding; and revision for Section VI. Schedule of Requirements to bear the signature of the authorized representative of the bidder, thus:**

a. **Lot No. 1**

#### Section VI. Schedule of Requirements

Lot No.	Description	Quantity	Delivery Period	Allocated Budget
1	Desktop Computers with Office Productivity and End-point Security Software	40	Within 60 days upon receipt of Notice to Proceed	Two Million Eight Hundred One Thousand and Four Hundred Pesos (PhP 2,801,400.00)
	Uninterruptible Power Supply (UPS)	40		
	TOTAL			PhP 2,801,400.00

*[Signature Over Printed Name]*

*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**b. Lot No. 2**

Lot No.	Description	Quantity	Delivery Period	Allocated Budget
2	Laptop Computer with Office Productivity and End-point Security Software	10	Within 60 days upon receipt of Notice to Proceed	Seven Hundred Thousand and Three Hundred Pesos (PhP 700,300.00)
	TOTAL			PhP 700,300.00

*[Signature Over Printed Name]*

*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**c. Lot No. 3**

Lot No.	Description	Quantity	Delivery Period	Allocated Budget
3	Color Laser Printer	2	Within 60 days upon receipt of Notice to Proceed	Two Hundred Fifty Thousand and Three Hundred Pesos (PhP 250,300.00)
	Multifunction Inkjet Printer	4		
	TOTAL			PhP 250,300.00

  


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*[Signature Over Printed Name]* *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**5. Reiteration that the bidding is by lot and that bidders need only to submit the bidder’s statement of compliance for the particular lot for which they are bidding; and the revision by adding a new sub-section “E. STATEMENT OF COMPLIANCE” has been inserted after “D. QUALIFICATIONS” of Section VII. Technical Specifications. Thereafter, the following sub-sections are adjusted and re-lettered accordingly. Moreover, the now sub-section “F. TECHNICAL SPECIFICATION” is also revised inserting additional column for the “Bidder’s statement of compliance”, thus:**

**E. STATEMENT OF COMPLIANCE**

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply”

must be supported by evidence in a Bidder's Bid and cross-referenced to that evidence.

Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate.

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1.(a)(ii) and/or GCC Clause 2.1.(a)(ii).

#### **F. DETAILED TECHNICAL REQUIREMENTS**

The detailed specifications as indicated below are minimum parameters and a bidder may offer items equivalent or superior to these specifications.

For desktops, printers and laptops, the brand should be globally known, have ISO certification and presence in other countries. In addition, each laptop must be covered by an international warranty.

The brand must have been marketed in the Philippines for the last ten years prior to the scheduled date of bid opening.

The manufacturer must have a website where the model and descriptions can be viewed by the end-user.

##### **a. Lot No. 1**

<b>Lot No. 1</b>	<b>Desktop Computer</b>	<b>Bidder's Statement of Compliance</b>
<b>Item No. 1</b>		

Microprocessor:		
<ul style="list-style-type: none"> <li>• Intel Core i5</li> <li>• 7<sup>th</sup> Generation</li> </ul>		
Memory:		
<ul style="list-style-type: none"> <li>• 8GB DDR4</li> </ul>		
Optical Drive:		
<ul style="list-style-type: none"> <li>• DVD±RW SATA</li> </ul>		
LAN Support:		
<ul style="list-style-type: none"> <li>• On board Gigabit Ethernet</li> <li>• Wi-Fi integrated, 802.11 b/g/n or a/c + Bluetooth 4.0</li> </ul>		
I/O Ports:		
<ul style="list-style-type: none"> <li>• Four USB Ports with USB 3.0</li> <li>• Audio in and out</li> <li>• Video display interface/s</li> <li>• Multi card reader</li> </ul>		
Hard Disk:		
<ul style="list-style-type: none"> <li>• 1 TeraByte SATA 7200 RPM</li> </ul>		
Monitor:		
<ul style="list-style-type: none"> <li>• 21 inch LCD/LED backlit</li> <li>• Shall be the same brand with the Host PC</li> </ul>		
Keyboard:		
<ul style="list-style-type: none"> <li>• USB, US English layout</li> <li>• Shall be the same brand with the Host PC</li> </ul>		
Mouse:		
<ul style="list-style-type: none"> <li>• USB Optical Mouse</li> <li>• Shall be the same brand with the Host PC</li> </ul>		
Operating System:		
<ul style="list-style-type: none"> <li>• Windows 10 Pro</li> </ul>		
<b>Office Productivity and End-point Security Software:</b>		
<ul style="list-style-type: none"> <li>• Microsoft Office Home and Business 2016</li> <li>• Licensed Anti-Virus</li> </ul>		
Additional Requirements:		
Recovery Partition		
<b>Lot No. 1</b>	<b>Uninterruptible Power Supply (UPS)</b>	<b>Bidder's</b>

Item No. 2		Statement of Compliance
Capacity:	<ul style="list-style-type: none"> <li>• 500 VA</li> </ul>	
Output:	<ul style="list-style-type: none"> <li>• Two NEMA or Universal Socket</li> <li>• Nominal Output Voltage: 230V</li> </ul>	
Battery Type:	<ul style="list-style-type: none"> <li>• Sealed lead-acid, maintenance-free, leak-proof</li> </ul>	
With overload protection and audible alarm		
<hr/> <i>[Signature Over Printed Name]</i> <span style="float: right;"><i>[in the capacity of]</i></span>		
Duly authorized to sign Bid for and on behalf of _____		

**b. Lot No. 2**

Lot No. 2	Laptop Computer	Bidder's Statement of Compliance
Item No. 1		
Microprocessor:	<ul style="list-style-type: none"> <li>• Intel Core i5</li> <li>• 7th Generation</li> </ul>	
Memory:	<ul style="list-style-type: none"> <li>• 8 GB DDR4</li> </ul>	
Display Size:	<ul style="list-style-type: none"> <li>• Not bigger than 14 inches</li> <li>• Widescreen</li> </ul>	
Webcam:	<ul style="list-style-type: none"> <li>• Built-in</li> </ul>	

Microphone: <ul style="list-style-type: none"> <li>Built-in</li> </ul>	
Audio: <ul style="list-style-type: none"> <li>Surround sound stereo speakers (built-in)</li> </ul>	
Video: <ul style="list-style-type: none"> <li>2GB Video RAM</li> </ul>	
Networking: <ul style="list-style-type: none"> <li>Wi-Fi integrated, 802.11 b/g/n or a/c + Bluetooth 4.0</li> </ul>	
I/O Ports: <ul style="list-style-type: none"> <li>Video display interface</li> <li>Two USB Ports with USB 3.0</li> <li>3.5 mm combo audio jack</li> </ul>	
Pointing Device: <ul style="list-style-type: none"> <li>Multi touch or Touch Pad with 2 Buttons</li> </ul>	
Hard Disk: <ul style="list-style-type: none"> <li>128 Gigabyte Solid State Drive (SSD)</li> </ul>	
Optical Drive: <ul style="list-style-type: none"> <li>Built-in or external DVD±RW</li> </ul>	
Mouse: <ul style="list-style-type: none"> <li>Wireless Optical Mouse</li> </ul>	
Battery: <ul style="list-style-type: none"> <li>3 Cell</li> </ul>	
Weight: <ul style="list-style-type: none"> <li>Not to exceed 2 kilograms</li> </ul>	
Operating System: <ul style="list-style-type: none"> <li>Windows 10 Pro</li> </ul>	
<b>Office Productivity and End-point Security Software:</b> <ul style="list-style-type: none"> <li>Microsoft Office Home and Business 2016</li> <li>Licensed Anti-Virus</li> </ul>	
Additional Requirements: <ul style="list-style-type: none"> <li>Laptop Bag</li> <li>Original AC Adapter</li> <li>Recovery Partition</li> </ul>	

*[Signature Over Printed Name]*

*[in the capacity of]*



Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**c. Lot No. 3**

<b>Lot No. 3</b>	<b>Color Laser Printer</b>	<b>Bidder's Statement of Compliance</b>
<b>Item No. 1</b>		
Functions: <ul style="list-style-type: none"> <li>• Printing</li> </ul>		
Printing <ul style="list-style-type: none"> <li>• Color Laser</li> <li>• 600 x 600 dpi</li> <li>• Automatic 2-sided printing</li> </ul>		
Paper Size: <ul style="list-style-type: none"> <li>• A4, Letter, B5 (JIS), A5, A5 (Long Edge), A6, Executive, Legal, Folio</li> </ul>		
Operating System Compatibility <ul style="list-style-type: none"> <li>• Windows 7 / 8 / 8.1 , Mac OS X 10.7.x / 10.8.x / 10.9.x</li> </ul>		
Interface <ul style="list-style-type: none"> <li>• Hi-Speed USB 2.0</li> <li>• Ethernet, Wi-Fi, Wi-Fi Direct</li> </ul>		
Additional Requirements: <ul style="list-style-type: none"> <li>• User's manual guide in English                             <ul style="list-style-type: none"> <li>• CD installer</li> <li>• USB and Power cable</li> <li>• Set of black and color printing consumables</li> </ul> </li> </ul>		
<b>Lot No. 3</b>	<b>Multifunction Inkjet Printer</b>	<b>Bidder's Statement of Compliance</b>
<b>Item No. 2</b>		
Functions: <ul style="list-style-type: none"> <li>• Printing</li> </ul>		

<ul style="list-style-type: none"> <li>• Copying</li> <li>• Scanning</li> </ul>	
<b>Printing</b> <ul style="list-style-type: none"> <li>• Color Printing</li> <li>• A3, Legal, A4, Letter</li> <li>• 4800 x 1200 dpi resolution</li> <li>• Automatic double-sided printing</li> </ul>	
<b>Copying</b> <ul style="list-style-type: none"> <li>• Color copier</li> <li>• 600 x 600 dpi resolution</li> <li>• A3, Legal, A4, Letter</li> </ul>	
<b>Scanning</b> <ul style="list-style-type: none"> <li>• Color image scanner</li> <li>• CIS sensor type</li> <li>• 1,200 dpi x 2,400 dpi resolution</li> <li>• BMP, JPEG, TIFF, PDF output format</li> </ul>	
<b>Paper Size:</b> <ul style="list-style-type: none"> <li>• A3, A4, A5, A6, Letter, 10 x 15 cm, Legal, A3+, B5, C4 (Envelope), C6 (Envelope), DL (Envelope), 9 x 13 cm</li> </ul>	
<b>Ink Technology:</b> <ul style="list-style-type: none"> <li>• Ink tank or continuous tank system built-in with the printer (proprietary)</li> </ul>	
<b>Operating System Compatibility</b> <ul style="list-style-type: none"> <li>• Windows 7 / 8 / 8.1 /10, Mac OS X 10.6.8 / 10.7.x / 10.8.x / 10.9.x</li> </ul>	
<b>Interface</b> <ul style="list-style-type: none"> <li>• Hi-Speed USB 2.0</li> <li>• Ethernet, Wi-Fi, Wi-Fi Direct</li> </ul>	
<b>Additional Requirements:</b> <ul style="list-style-type: none"> <li>• User's manual guide in English</li> <li>• CD installer</li> <li>• USB and Power cable</li> <li>• Set of black and color printing consumables</li> </ul>	

*[Signature Over Printed Name]*

*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**6. Re-issuance of the Bid Form correcting the title of the item/s to be supplied/ delivered and inserting “Lot Number”, thus:**

## BID FORM

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Date: \_\_\_\_\_  
Invitation to Bid No: \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Supplemental Bulletin Number 1, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver the Computers with Office Productivity and End-Point Security Software Lot number *[insert numbers]*, in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the **Schedule of Prices** attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Procurement of Computer with Office Productivity and End-Point Security Software of the MWSS Regulatory Office]* *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Procurement of Computer with Office Productivity and End-Point Security Software of the MWSS Regulatory Office].*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**7. Answer to the Queries**

- a. UPS Specification

Concerns were raised regarding the specification pertaining to Uninterruptible Power Supply (UPS). The specification under Output reads:

**Output:**

- Two NEMA or Universal Socket
- Nominal Output Voltage: 230V

A prospective bidder asked for clarification during the Pre-bid Conference and subsequently requested that the bullet “Two NEMA or Universal Socket” be amended to read as “Two NEMA or Universal Socket or Philippine socket”. On June 01, 2018 the BAC Secretariat received an email from another prospective bidder requesting the BAC to also consider and include IEC320-C13 as output socket.

In view of the requirements of the End-user, the BAC decided to retain the original specifications above.

**b. Eligibility / Technical Documents**

1. A prospective bidder sought clarifications on the documents to be submitted under “C. 12.1(b)(v) page 31” of the Instructions to Bidders.

The version referred to in the query is not the version of the official bidding documents as printed and uploaded to the PhilGEPS website. The correct and official bidding documents may be accessed at: <http://ro.mwss.gov.ph/wp-content/uploads/2018/06/bid-docs-Computers-with-Office-Productivity-and-Endpoint-Security-Software-NEW.pdf> or at the PhilGEPS website with reference No. 5367703.

2. The same prospective bidder inquired on the requirement to submit Contractor’s Confidential Statement of Qualification (CCSOQ).

The bidders are required to submit the following documents only:

- Statement of all Government contracts completed which are similar in nature and complexity to the contract to be bid;
- List of all Ongoing Government and Private Contracts including contracts awarded but not yet started.

**c. Bid Security**

A prospective bidder inquired whether they need to submit a separate Bid Security for each lot.

The bidders need not submit a separate Bid Security for each lot. The Bid Security, however, should be sufficient to cover the lot/s subject of the bid.

d. Technical Specification Compliance

The same prospective bidder inquired on what form the bidders will use for Technical specification compliance.

The query was addressed on item 5 of this Supplemental / Bid Bulletin.

e. Preparation and Sealing of Bids

The prospective bidder requested that the BAC provide an illustration on how to properly seal the Bidding Documents.

The bidder may refer to Instruction to Bidders Clause 20 and Item 2 of this Supplemental / Bid Bulletin.

This Supplemental / Bid Bulletin No.1 shall form part of the Bidding Documents.

For guidance and information of all concerned.

**EVELYN B. AGUSTIN**

Chairperson, Bids and Awards Committee

MWSS Regulatory Office

3<sup>rd</sup> Floor, Engineering Building, MWSS Complex

Katipunan Road, Balara, Quezon City

Please acknowledge the receipt of this Supplemental/ Bid Bulletin No. 1:

\_\_\_\_\_  
Name / Signature / Date

\_\_\_\_\_  
Company / Agency