



METROPOLITAN WATERWORKS & SEWERAGE SYSTEM

REGULATORY OFFICE

31 July 2018

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Technical Support Office
Government Procurement Policy Board
Unit 2506, Raffles Corporate Center
F. Ortigas Jr. Road, Ortigas Center, Pasig City

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Subject: **Annual Procurement Plan for FY 2018 - Revised as of 30 June 2018**

Gentlemen:

We are submitting herewith the preliminary Annual Procurement Plan (APP) for FY 2018 for July of the current budget year, pursuant to Section 7.4 of the 2016 Revised Implementing Rules and Regulations for Republic Act No 9184. Please note that the APP is preliminary because it is scheduled for deliberation in the next meeting of the MWSS Board of Trustees (the Board) on 9 August 2018.

The last meeting of the Board was on 12 July 2016, where the review of the APP for FY 2018 submitted in January of the current budget year is ongoing by the Bids and Awards Committee with the end-user units.

We shall transmit the approved APP for FY 2018 after its approval. Thank you.

Very truly yours,


EVELYN B. AGUSTIN
Chairperson, Bids and Awards Committee

MWSS REGULATORY OFFICE Annual Procurement Plan for FY 2018 (as of June 30, 2018)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
211	RO Building	ALA	Competitive Bidding	Aug-18	Sep-18	Oct-18	Oct-18	Corporate Budget	105,000,000		105,000,000	
223	Financial Management System	OCR	Competitive Bidding	Sep-18	Oct-18	Nov-18	Nov-18	Corporate Budget	9,200,000		9,200,000	
223	Computers with office productivity	OCR	Competitive Bidding	May-18	Jun-18	Jul-18	Jul-18	Corporate Budget	3,752,000		3,752,000	
241	Brand New Vehicles	ALA	Competitive Bidding	Apr-18	May-18	Jul-18	Jul-18	Corporate Budget	6,500,000		6,500,000	
799-1	Analytical Services for Water Supply Monitoring Program	TRA	Competitive Bidding	Mar-18	Apr-18	May-18	Jun-18	Corporate Budget	5,947,700	5,947,700		
799-1	Analytical Services for Wastewater Quality Monitoring Program	TRA	Competitive Bidding	Mar-18	Apr-18	May-18	Jun-18	Corporate Budget	5,662,800	5,662,800		
221	1 unit Voucher Printer and 2 units Printer Scanner	ALA	Shopping	Feb-18	N/A	Mar-18	Mar-18	Corporate Budget	140,000		140,000	
221	2 units Wire Binding	ALA	Shopping	Jun-18	N/A	Jun-18	Jun-18	Corporate Budget	45,000		45,000	
221	Label Printers	FRA, TRA	Shopping	Feb-18	N/A	Feb-18	Feb-18	Corporate Budget	50,000		50,000	
221	Fax Machine	OCR	Shopping	Feb-18	N/A	Feb-18	Feb-18	Corporate Budget	20,000		20,000	
221	Camera and Camera Accessories	OCR	Shopping	Jan-18	N/A	Feb-18	Feb-18	Corporate Budget	175,000		175,000	
221	ID Maker and Lamination Equipment	OCR	Shopping	Aug-18	N/A	Aug-18	Aug-18	Corporate Budget	128,000		128,000	
221	Projector for outside office use	OCR	Shopping	Aug-18	N/A	Aug-18	Aug-18	Corporate Budget	140,000		140,000	
222	New set of tables & chairs	OCR	Shopping	Mar-18	N/A	Mar-18	Mar-18	Corporate Budget	200,000		200,000	
222	Executive chair	OCR	Shopping	Mar-18	N/A	Mar-18	Mar-18	Corporate Budget	20,000		20,000	
222	Sofa set	OCR, TRA	Shopping	Sep-18	N/A	Sep-18	Sep-18	Corporate Budget	80,000		80,000	
222	Filing Cabinets	OCR, TRA	Shopping	Sep-18	N/A	Sep-18	Sep-18	Corporate Budget	100,000		100,000	
222	Replacement of Defective Chairs	ALA	Shopping	Various	N/A	Various	Various	Corporate Budget	50,000		50,000	Replacement of defective chairs as the need arises
222	Pantry Furnitures	TRA	Shopping	Aug-18	N/A	Aug-18	Aug-18	Corporate Budget	35,000		35,000	Replacement of defective chairs as the need arises
759	Other Consumable Supplies	ALA	Shopping	Various	N/A	Various	Various	Corporate Budget	370,197	370,197		As the need arises
765	Other Supplies Expense	ALA	Shopping	Various	N/A	Various	Various	Corporate Budget	92,953	92,953		As the need arises
765	Pantry Supplies	FRA	Shopping	Feb-18	N/A	Feb-18	Feb-18	Corporate Budget	16,000			
765	Pantry Supplies	OCR, TRA	Shopping	Sep-18	N/A	Sep-18	Sep-18	Corporate Budget	62,000	62,000		
781	Digital Media	OCR	Shopping	Feb-18	N/A	Feb-18	Feb-18	Corporate Budget	50,000	50,000		
755-1	Office Supplies	ALA	Shopping	Various	N/A	Various	Various	Corporate Budget	198,976	198,976		As the need arises
755-1	Office Supplies	FRA, CSR, TRA	Shopping	Feb, May, Aug, Nov 2018	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	51,400	51,400		Quarterly requirement
755-2	Inks and Toners	OCR	Shopping	Jan, Apr, Jul, Oct 2018	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	300,000	300,000		Quarterly requirement
755-2	Computer Supplies	ALA	Shopping	Various	N/A	Various	Various	Corporate Budget	213,799	213,799		As the need arises
755-2	Inks and Toners	FRA, CSR	Shopping	Feb, May, Aug, Nov 2018	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	457,400	457,400		Quarterly requirement
755-2	Inks and Toners	TRA	Shopping	Oct-18	N/A	Oct-18	Oct-18	Corporate Budget	345,000	345,000		
759	DPD Free Chlorine Reagent Powder Pillows (2000 units)	TRA	Shopping	Jun-18	N/A	Jun-18	Jun-18	Corporate Budget	30,000	30,000		
759	DPD for Monochlor F Reagent powder Pillows (400 packs)	TRA	Shopping	Jun-18	N/A	Jun-18	Jun-18	Corporate Budget	24,000	24,000		
759	Free Amonia Chlorinating solution (4 bottles)	TRA	Shopping	Jun-18	N/A	Jun-18	Jun-18	Corporate Budget	20,000	20,000		
759	Sampling paraphernalia (assorted)	TRA	Shopping	Mar-18	N/A	Mar-18	Mar-18	Corporate Budget	7,000	7,000		
759	Sampling paraphernalia (assorted)	TRA	Shopping	Mar-18	N/A	Mar-18	Mar-18	Corporate Budget	36,000	36,000		
759	Sampling paraphernalia (assorted)	TRA	Shopping	Mar-18	N/A	Mar-18	Mar-18	Corporate Budget	15,000	15,000		

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MWSS REGULATORY OFFICE Annual Procurement Plan for FY 2018 (as of June 30, 2018)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
759	Various Other Supplies Expense	OCR	Shopping									
755-1	Various Office Supplies	OCR	Shopping	Various	N/A	Various	Various	Corporate Budget	84,800	84,800		
765	Personal Protective Equipment	TRA	Shopping					Corporate Budget	85,000	85,000		
774	Call/Data Card for Field/Sampling personnel	TRA	Shopping	Apr-18	N/A	Apr-18	Apr-18	Corporate Budget	194,500	194,500		
				Jan, Apr, Jul, Oct 2018	N/A	Jan, Apr, Jul, Oct 2018	Jan, Apr, Jul, Oct 2018	Corporate Budget	3,600	3,600		Quarterly requirement
765	1 set Philippine Statistics Authority Publications	CSR	NP-53.5 Agency-to-Agency	N/A	N/A	Aug-18	Aug-18	Corporate Budget	5,000	5,000		
793-5	Customer Satisfaction Survey Consultancy	CSR	NP-53.5 Agency-to-Agency	N/A	N/A	Sep-18	Sep-18	Corporate Budget	4,000,000	4,000,000		
771	Postal Stamp (1600)	TRA	NP-53.5 Agency-to-Agency	N/A	N/A	Various	Various	Corporate Budget	65,600	65,600		As the need arises
759	Common Electrical Supplies	ALA	NP-53.5 Agency-to-Agency	N/A	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	24,803	24,803		Quarterly requirement
755-1	Common Office Supplies	ALA	NP-53.5 Agency-to-Agency	N/A	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	310,024	310,024		Quarterly requirement
765	Common Office Devices	ALA	NP-53.5 Agency-to-Agency	N/A	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	26,353	26,353		Quarterly requirement
765	Common Office Equipment	ALA	NP-53.5 Agency-to-Agency	N/A	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	217,694	217,694		Quarterly requirement
755-2	Common Computer Supplies	ALA	NP-53.5 Agency-to-Agency	N/A	N/A	Feb, May, Aug, Nov 2018	Feb, May, Aug, Nov 2018	Corporate Budget	78,201	78,201		Quarterly requirement
786	Bloomberg Professional Service	FRA	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Mar-18	Mar-18	Corporate Budget	1,650,000	1,650,000		
799-3	Procurement of media consultant	OCR	NP-53.7 Highly Technical Consultants	N/A	N/A	Feb-18	Mar-18	Corporate Budget	1,000,000	1,000,000		
799-3	Procurement of Consultant	OCR	NP-53.7 Highly Technical Consultants	N/A	N/A	Feb-18	Mar-18	Corporate Budget	1,000,000	1,000,000		
223	Human Resource Information System	OCR	NP-53.9 - Small Value Procurement	Feb-18	N/A	Mar-18	Mar-18	Corporate Budget	1,000,000		1,000,000	
223	Document Management System	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Oct-18	Oct-18	Corporate Budget	1,000,000		1,000,000	
223	PABX Telephone System	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Oct-18	Oct-18	Corporate Budget	700,000		700,000	
221	Water test kit - Chlorine monitoring	TRA	NP-53.9 - Small Value Procurement	Apr-18	N/A	Apr-18	Jan-00	Corporate Budget	45,000		45,000	
221	Water test kit - turbidimeter (2 units)	TRA	NP-53.9 - Small Value Procurement	Apr-18	N/A	Apr-18	Apr-18	Corporate Budget	300,000		300,000	
759	Calibration Standard for Residual Chlorine and Chloramines	TRA	NP-53.9 - Small Value Procurement	Jul-18	N/A	Jul-18	Jul-18	Corporate Budget	50,000	50,000		
884	Equipment Calibration	TRA	NP-53.9 - Small Value Procurement	Jul-18	N/A	Jul-18	Jul-18	Corporate Budget	32,000	32,000		
765	Fraud Data Analytics Methodology: The Fraud Scenario Approach to Uncovering fraud in Core Business Systems	FRA	NP-53.9 - Small Value Procurement	Sep-18	N/A	Sep-18	Sep-18	Corporate Budget	5,000	5,000		
771	Courier Service (For Delivery of Letters to Customers (Incl. Copy Furnished)	CSR	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	17,280	17,280		As the need arises
780	Advertising Expense - Publication, Ads Etc.	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	341,000	341,000		As the need arises
780	Corporate Giveaways	OCR	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	289,500	289,500		
780	Public Consultation	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Aug-18	Aug-18	Corporate Budget	500,000	500,000		
780	Water forum	OCR	NP-53.9 - Small Value Procurement	Sep-18	N/A	Oct-18	Oct-18	Corporate Budget	300,000	300,000		
781	Printing and Binding Expense	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	60,000	60,000		As the need arises
781	Flyers	OCR	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	600,000	600,000		As the need arises
781	Posters / Tarpaulins	OCR	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	40,000	40,000		As the need arises

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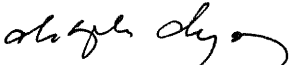
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781	Media/Info Kit	OCR	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	60,000	60,000		As the need arises
781	Production and development of RO Annual Report	OCR	NP-53.9 - Small Value Procurement	Jul-18	N/A	Aug-18	Aug-18	Corporate Budget	400,000	400,000		
783	Representation Expenses	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	1,298,000	1,298,000		As the need arises
786	Conciliation Meetings with Customers & Concessionaires	CSR	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	76,800	76,800		As the need arises
786	Subscription of other printed materials	OCR	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	104,000	104,000		As the need arises
811	R&M - Office Premises	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	59,000	59,000		As the need arises
821	R&M - Office Equipment	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	75,000	75,000		As the need arises
822	R&M - Furnitures & Fixtures	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	60,000	60,000		As the need arises
823	IT repairs and maintenance	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Sep-18	Sep-18	Corporate Budget	210,000	210,000		
823	Anti-virus subscription	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Sep-18	Sep-18	Corporate Budget	90,000	90,000		
823	Software subscription	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Sep-18	Sep-18	Corporate Budget	500,000	500,000		
823	Cloud subscription	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Sep-18	Sep-18	Corporate Budget	400,000	400,000		
823	GIS online subscription	OCR	NP-53.9 - Small Value Procurement	Aug-18	N/A	Sep-18	Sep-18	Corporate Budget	18,000	18,000		As the need arises
829	R&M - Communication Equipment	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	54,000	54,000		As the need arises
835	R&M - Sports Equipment	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	223,000	223,000		As the need arises
841	R&M - Motor Vehicles	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	83,000	83,000		As the need arises
884	Miscellaneous Expense	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	100,000	100,000		
841	Repair/replacement of navigational system (4 service vehicles)	TRA	NP-53.9 - Small Value Procurement	Sep-18	N/A	Sep-18	Sep-18	Corporate Budget	4,559,000	4,559,000		As the need arises
969-2	Other MOOE - GAD, Sports & HRD	ALA	NP-53.9 - Small Value Procurement	Various	N/A	Various	Various	Corporate Budget	350,000	350,000		
969-2	Tree Planting Activities	ALA	NP-53.9 - Small Value Procurement	Jul-18	N/A	Aug-18	Aug-18	Corporate Budget	500,000	500,000		
799-3	Certification: QMS ISO 9001:2015 standards	ALA	NP-53.9 - Small Value Procurement	Jun-18	N/A	Aug-18	Aug-18	Corporate Budget	3,526,000	3,526,000		As the need arises
782-1	Lease of Venues	ALA	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Various	Various	Corporate Budget				
TOTAL												

166,506,380

LEGEND: OCR - Office of the Chief Regulator; FRA - Financial Regulation Area; TRA - Technical Regulation Area; CSR - Customer Service Regulation Area; ALA - Administration and Legal Affairs;

Prepared by:


CHRISTOPHER D. CHUEGAN
 Head - BAC Secretariat

Recommended for Approval:


EVELYN B. AGUSTIN
 BAC Chairperson

Favorably Endorsed to MWSS Board of Trustees:


PATRICK LESTER N. TY
 Chief Regulator