



**BIDS AND AWARDS COMMITTEE (BAC)  
Minutes of the Meeting  
11 October 2018, 10:00AM  
Conference Room, Office of the Chief Regulator**

**Attendance:**

*BAC Members:*

DA Evelyn B. Agustin - Chairperson  
DA Lee Robert M. Britanico - Vice-Chairperson  
DM Joel Dominguez  
Atty. Angela Singrid J. Along  
DM Virginia V. Octa - Provisional Member Alternative Method of Procurement  
Melchor S. Cordova, End user/Member - Procurement of Build  
Infrastructure Project for the Three (3) Storey MWSS  
RO Building (RO-IF2018-001)

*TWG, Procurement of Build Infrastructure Project for the Three (3) Storey MWSS RO  
Building (RO-IF2018-001):*

Mario G. Macatangay  
Atty. Crescenciano B. Minas  
Maria Eloisa A. Co-Garcia  
Ramon A. Javier  
Steve P. Leido

*Secretariat:*

ADA Christopher D. Chuegan - Head  
Ranjev M. Garcia  
Ma. Carla N. Benito  
Lorna C. Medina  
Sir Gil P. Maravilla  
Justine Irish C. Ignacio

*AC Ong Consulting, Inc.*

Hana Myka Gaton

*Prospective Bidders:*

NAMES	COMPANY
1 Bernie David	- Dubell Philippines Inc.
2 Floyd Leven Arpon	- CFV ARAK Contractors, Phils.
3 Rea Biboso	- CMO Construction Services Corp.
4 Mac Arthur Yoro	- Accuracy Builder Enterprise
5 David G. Mallan	- Royalink Builders, Inc.
6 Jaime Callant	- JTA Builders
7 Julius P. Buruan	- Tribu Design and Construction
8 Primo A. Alegre	- BL Flor Construction
9 Nila Lisa Garcia	- HG III Construction & Development Corporation
10 John Marvin Bagadiong	- Pacific Summit Construction Corp., Inc.
11 Benjamin Falcon	- BMNY Construction & Enterprises
12 Jaime Aliman, Jr.	- Stone of Hope Builders & Development Corporation
13 Phebie Jane Aliman-Dy	- Stone of Hope Builders & Development Corporation
14 Odilio Mercado	- DCM Steel Corporation
15 Florentino Majuncar	- DCM Steel Corporation

**Agenda**

1. Pre-Bid Conference for the Procurement of Build Infrastructure Project for the Three (3) Storey MWSS RO Building (RO-IF2018-001);
2. Documents on Alternative Methods of Procurement Requiring Action; and
3. Other Matters.

**I. Call to Order**

The meeting was called to order at 10:12A.M. by the BAC Secretariat Head, ADA Chuegan

**II. Certification of Quorum**

BAC Sec. confirmed the presence of a quorum for Item 1 of the Agenda, with five (5) out of the five (5) members of the BAC present.

The Chairperson asked the Secretariat whether observers have been invited. ADA Chuegan answered that the observers were invited within the prescribed number of days in the 2016 Revised Implementing Rules and Regulations (2016 IRR) under Republic Act (R.A.) No. 9184.

The Chairperson noted that no one from the invited observers are present

### **III. Approval of the Agenda**

The Chairperson enumerated the Agenda, as contained in the Notice of Meeting dated 27 September 2018.

The Chairperson asked the BAC Sec. whether there are any documents pertaining to Item 2 of the Agenda. BAC Sec. answered in the affirmative.

### **IV. Discussions**

#### **A. Pre-Bid Conference for the Procurement of Build Infrastructure Project for the Three (3) Storey MWSS RO Building (RO-IF2018-001);**

1. The Chairperson asked the Secretariat to invite the representatives of the prospective bidders to join the meeting. Upon joining the meeting, the Chairperson welcomed them and introduced the members of the MWSS RO BAC, TWG and Secretariat then requested the main representative of the company to state their names and the company they are representing.
2. The prospective bidders present are Florentino Majuncar of DCM Steel Corporation, Primo A. Alegre of BL Flor Construction, David G. Mallan of Royalink Builders, Inc., Rea Biboso of CMO Construction Services Corporation, Phebie Jane Aliman-Dy of Stone of Hope Builders & Development Corporation, Mac Arthur Yoro of Accuracy Builder Enterprise, Bernie David of DPL, and Floyd Leven Arpon of CFV ARAK Contractors, Phils..

Other prospective bidders present but did not formally introduce themselves are Nila Lisa Garcia of HG III Construction & Development Corporation, Jaime Callant of JT A Builders, John Marvin Bagadiong of Pacific Summit Construction Corp., Inc., Benjamin Falcon of BMNY Construction & Enterprises. Also present are Odilio Mercado of DCM Steel Corporation and Jaime Aliman, Jr. of Stone of Hope Builders & Development Corporation.

3. The Chairperson asked the TWG to present the walk thru video prepared by AC Ong, Consultant of the procurement and then discuss the requirements of the bid docs for the procurement.
4. The TWG presented the video and then the requirements for the eligibility and technical documents.

5. BAC thanked the TWG for the presentation and asked the prospective bidders whether there were any questions or clarifications on the bidding documents that was presented.
6. Prospective bidders gave their queries and other clarifications:
  - Prospective bidder asked if it is 10 envelop system. TWG replied that it is a total of five envelopes - one (1) original copy plus four (4) additional photocopies of the originals.
  - TWG requested the prospective bidders to provide the Procuring Agency a CD of the BOQs
  - TWG highlighted that the BOQs has provisions for additional items the bidder may deem necessary. TWG reminded the prospective bidders not to leave any blank on any items and to write "N/A" if they don't have any item to add.
  - Prospective bidder asked until when can they submit their queries. TWG replied that all prospective bidders will have until 15 October 2018 to submit their queries and any other clarifications.
  - TWG suggested that prospective bidders can perform a site inspection for them to view the area where the building will be built. Prospective bidder asked if they will be issued a site inspection certificate. TWG replied in the affirmative. The BAC clarified to the prospective bidders that it is not a part of the requirements in the bidding document or even on the checklist.
  - Prospective bidders asked if they can give a definite date for the site visit. TWG replied that prospective bidders can have their site inspection right after the pre-bid conference or tomorrow, Friday, October 12, 2018.
  - Prospective bidders asked whether the total period of the contract includes securing permits such as permit with DENR regarding the cutting of trees. The TWG replied that the prospective bidders can request for time suspension. TWG said further that it is necessary to have the building and demolition permit first so that the winner bidder can start the other necessary activities.

- Prospective bidder asked about one of the key personnel, particularly the safety officer, does it have to be a licensed safety practitioner. TWG replied in the affirmative and further said the safety officer should have certificate from Occupational Safety and Health Center (OSHC) and that the safety officer must be an accredited safety practitioner by the DOLE and must have undergone the prescribed 40 hours construction safety and health training.
- Prospective bidder asked about item 28.2 in the BDS, if they still have to submit latest ITR. TWG replied that it is not a requirement to be submitted with the bid but the prospective bidder have the option to submit it together with the bid.
- Prospective bidder asked about the Fifty Thousand (Php50,000.00) payment in case of Joint Venture. BAC Sec explained that if the prospective bidder already bought the bidding document in the previous bidding, he need not pay the Fifty thousand. But if the same bidder is to bid as part of a joint venture, then the joint venture have to pay Fifty Thousand.
- Prospective bidder asked if the BAC will be providing the soft copies of the BOQs or will they retype it. TWG replied that the Procuring Agency will provide the prospective bidders a copy upon purchase of the Bidding Documents.
- Prospective bidder asked what version of the BOQ is in the website. TWG replied that it is available in the website of the Procuring Agency, but they just have to download the latest version
- Prospective bidder asked if the Certificate of site inspection be included in the bidding documents. TWG replied in the affirmative but reiterated that it is not a requirement in the Eligibility documents
- Prospective bidder asked if it is needed that all the documents for submission be marked as certified true copy. TWG replied in the negative. Only the original copy will bear the complete original signature of the authorized signatory of the prospective bidder. BAC

Sec reminded that bidders need not stamp each page "Certified True Copy."

- BAC further reminded the prospective bidders that all documents submitted should be signed and/or initialed by the company's authorized representative. Signature should appear in all pages.
- Prospective bidder asked about the absence of the certificate of inspection in their submission, will he be disqualified?
- BAC once again replied that a certification of inspection is not a part of the documents to be submitted in the bid docs. BAC said it is not an eligibility requirement, and prospective bidders will not be disqualified if they don't have, although it might be their liability in the future in case of an error in the bid.
- Prospective bidder asked if the BAC will provide a copy of the checklist shown earlier by the TWG. BAC said that the checklist is just a guide of the TWG. All items the prospective bidders would

- Prospective bidder asked if they can join the bidding even if their SLCC did not reach 50%, but their PCAB license is for medium A contractor. TWG replied in the negative.
- Prospective bidder asked again for the deadline for the submission of all clarifications in the bidding documents.
- TWG once again replied that on the 15<sup>th</sup> of October 2018 all clarifications should be submitted and if they will request for extension of time, they just have to make a written request, thru email or formal letter addressed to the BAC Chairman. All responses of the BAC will be posted in the Bid Bulletin not later than seven (7) days before the opening of the bid
- Prospective bidder asked if the Minutes of the pre-bid meeting will be posted. BAC replied in the affirmative and that the minutes of the pre bid meeting will be posted in the website of the procuring agency.
- TWG reminded that bidders are responsible for your own bids. We will not enhance it for you. In case of SLCC, it is the duty of the bidder to use inflation on the project cost. In case of NFCC, it is or the bidder to determine the ongoing projects to be deducted.
- BAC told the prospective bidders that they can modify their bids but original submission cannot be retrieved. The procuring agency will keep all the original submissions.
- Prospective bidder asked how is the computation of NFCC in case of joint venture. BAC replied that the bidders has the option to submit the NFCC that it think would comply with the requirements of the Bidding Documents.
- After the discussion, the BAC said that any issue will be addressed in a Supplemental Bid Bulletin.

- BAC reminded the bidders that the last day for the clarification is on Monday, 15 October 2018 and the last day for BAC to issue Supplemental Bid Bulletin on Tuesday, 16 October 2018. All the prospective bidders answered in the affirmative.
- With no other questions or clarifications, the Chairperson thanked the prospective bidders for attending the pre-bid conference.

7. The BAC suspended the meeting at 12:30 P.M.

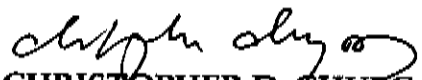
*B. Discussion of the items in the Alternative Mode of Procurements*

*C. Discussion on Other Matters*


**VI. Adjournment**

There being no other matters to discuss, the meeting was adjourned at 4:15 P.M.

*Prepared by:*

  
**CHRISTOPHER D. CHUEGAN**  
Secretariat

*Approved by:*

  
**EVELYN B. AGUSTIN**  
Chairperson