



BULLETIN NO. 1
CONTRACT NO. RO-PG2020-003

PROCUREMENT OF JANITORIAL SERVICES

October 7, 2020

TO ALL CONCERNED:

Your attention is hereby invited to the following amendments and clarifications in the Bidding Documents:

1. Item 7 of the Invitation to Bid (IB):

From	To
7. Beginning September 29, 2020 , the Bidding Documents shall be available for inspection or purchase for <u><i>Five Thousand Pesos (PhP5,000.00) per set</i></u> by any interested bidder at the address provided below. Xxx...	7. Beginning September 29, 2020 , the Bidding Documents shall be available for inspection or purchase for <u><i>Five Thousand Pesos (PhP5,000.00) per set</i></u> by any interested bidder at the address provided below. <u>Bidders who bought the Bid Documents in the 1st Bidding shall be given 50% discount.</u> Xxx...

2. Clarifications in the Bid Data Sheet under ITB Clause 1.2 and Clause 12.1 (b) under Section III. Additional Technical Requirements:

From	To
Section III. ADDITIONAL TECHNICAL REQUIREMENTS 1.4 Medical Certificate certifying the prospective cleaner's fitness to work; 1.5 Certificate of passing the required drug test duly conducted by a government-accredited testing institution;	Section III. ADDITIONAL TECHNICAL REQUIREMENTS 1.4 Medical Certificate certifying the prospective cleaner's fitness to work <u>issued within 30 days prior to the opening of Bids;</u> 1.5 <u>Valid</u> certificate of passing the required drug test duly conducted by a government-accredited testing institution;

3. Schedule of Prices: Clarifications in the rate of Philhealth Contribution.

From		To	
Amount to Gov't. in favor of Janitor:		Amount to Gov't. in favor of Janitor:	
SSS - Premium (RA11199) (MC2019-05)		SSS - Premium (RA11199) (MC2019-05)	
SSS - State Insurance Fund		SSS - State Insurance Fund	
Philhealth Contribution (Cir. 2019-0009)		Philhealth Contribution (Cir. 2019-0009) at 3% of Monthly Basic Salary	
Pag-Ibig Fund		Pag-Ibig Fund	

4. Schedule of Prices: Clarifications in the application of 12% VAT.

From		To	
12% VAT (Agency Fee x 12% VAT-RMC-039-2007)		12% VAT	

5. Schedule of Prices: Clarifications in the Provision for Agency Fee

CLARIFICATION/QUESTION	ADDENDUM/ANSWER
<p>Provision for Agency Fee (includes administrative overhead cost, equipment, tools, supplies, and materials)</p> <p>Clarification on the applicability of the standard administrative fee of not less than 10% of the total contract cost pursuant to the 14 November 2011 DOLE Department Order (DO) No. 18-A providing a standard administrative fee of not less than 10% of the total contract cost for Service Agreement between the principal and the contractor.</p>	<p>In accordance with the Government Procurement and Policy Board (GPPB) Resolution No. 14-2012 declaring Section 9(b)(ii) of the Department of Labor and Employment (DOLE) Department Order No. 18-A, violative of Article IX, Section 31 of Republic Act No. 9184 and its revised IRR, the MWSS RO BAC is unable to set a percentage ceiling for the Standard Administrative Fee. However, prospective bidders are reminded to comply with all existing labor laws and standards.</p>

This Bulletin No. 1 shall form part of the Bidding Documents.

For the guidance and information of all concerned.

(Sgd.) EVELYN B. AGUSTIN

Chairperson

Bids and Awards Committee

3/F Engineering Building, MWSS Complex

Katipunan Road, Balara, Quezon City

Please acknowledge the receipt of
this Supplemental/Bid Bulletin
No. 3 for Contract No. RO-
PG2020-003:

Name over Signature

Date:

Company/Agency