

REQUEST FOR QUOTATION

Supplier:

RO NO.:

Address:

Date: November 05, 2020

Gentlemen:

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this form. We would appreciate receiving your offer in this form duly signed by you or your representative on or before this date:

On or before this date:
November 29, 2020

Open quotations can be submitted manually/ facsimile or e-mail hereof.

Fax No.: 435-8902/ Email:
ronniefrancis2004@yahoo.com

Place of Delivery:

MWSS Regulatory Office 3rd Flr.,
Engineering Bldg., Katipunan Rd.,
Balara, Q.C

Delivery Term:

____ days upon
acceptance of Purchase
Order (P.O.)

Payment Terms:

CHECK

FULL

CASH

% PARTIAL

Upon delivery or ____ working days from
date of delivery / acceptance

Very truly yours,

Wah Bernard T. Samson
Head Technical Assistant

The Manager:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotations for the items as follows: (please indicate number of pages/sheets including this page (1 of _))

Particulars/ Descriptions/ Specifications		Estd. Cost / Approved Budget	OFFER		
			Qty./Units	Unit Price	TOTAL PRICE
40 pcs	Internal Solid- State Drive 240GB Data Transfer: up to 500MB/s Read and 320 MB/s Write	<u>P 200,000.00</u>			
30 pcs	DDR4 4GB 1Rx16 PC4-2400T Laptop RAM Memory SODIMM				
10 pcs	DDR3 4GB PC3-12800 Laptop RAM Memory SODIMM				
	Amount in Words:		TOTAL		

Our Legal Documents/Eligibility Information:

PhilGEPS Reg. No. _____

TIN: _____

Business Permit No. _____

Issued at: _____ Expiry Date: _____

Signature over Printed Name

Please contact us at: _____

(Landline and/or mobile no.
email address)

TERMS AND CONDITIONS:

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDDEE shall be responsible for the source(s) of his supplies/materials/equipment shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDDEE and for awarding to the next lowest complying quotation.

3. AWARDDEE shall pick up purchase order(s) issued in his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order(s) shall be sent by messenger service to the AWARDDEE at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.

4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, he shall be extended a minimum fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter if AWARDDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDDEE. The procurement service shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA-9184 and its IRR-A.

5. All deliveries by suppliers shall be subject to inspection and acceptance by the MWSS Regulatory Office. All necessary laboratory tests undertaken by the MWSS Regulatory Office on the item(s) shall be for the account of the supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.

7. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s) / product(s), therefore that may be discovered by the MWSS Regulatory Office within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.

8. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/good(s) purchased shall be deducted for each day of delay in the delivery of the product(s)/good(s) ordered.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the MWSS Regulatory Office.

11. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.