

CONTRACT AGREEMENT FOR JANITORIAL SERVICES

Contract No. RO-PG2020-003

THE PUBLIC IS INFORMED:

THIS AGREEMENT made the 8th day of January 2021 between the **METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM (MWSS)**, a government corporation duly organized and existing under and by virtue of R.A. 6234, as amended, with principal business office at Katipunan Road, Balara, Quezon City, Metro Manila, through its **REGULATORY OFFICE (RO)**, herein represented by its Chief Regulator, **PATRICK LESTER N. TY**, duly authorized for this purpose by the MWSS Board of Trustees by virtue of Board Resolution No. _____ as part of this Agreement (called the **MWSS RO**);

-and-

ANCHOR HUMAN RESOURCES DEVELOPMENT CORPORATION, with principal business office at ACS Bldg., No. 02 Malakas Corner Mapagmahal St., Brgy. Pinyahan, Quezon City, Metro Manila, herein represented by its President, **IMELDA M. EBORA**, by virtue of Secretary's Certificate and a Board Resolution No. 01102020 as part of its Bid (called the **ANCHOR**).

A N T E C E D E N T S:

WHEREAS, the **MWSS RO** is in need of a janitorial services provider for the purpose of deploying qualified janitors/janitress to perform routine cleaning activities and minor repairs within the **MWSS RO** premises for the general welfare of **MWSS RO** personnel and its visitors transacting business in the **MWSS RO**;

WHEREAS, the **MWSS RO** Bids and Awards Committee (**MWSS RO BAC**) advertised the procurement of Janitorial Services Contract No. RO-PG2020-003, on 19 October 2020 wherein only one (1) prospective contractor submitted its bid;

WHEREAS, in the bidding duly conducted, **ANCHOR** was declared the Single Calculated and Responsive Bidder that meets the standards of **MWSS RO** and complies with the Eligibility, Technical and Financial Requirements;

WHEREAS, the **MWSS RO** has accepted the bid of **ANCHOR** amounting to **One Million Four Hundred Three Thousand Five Hundred Eighty-One & 20/100 Only (Php1,403,581.20)** under the terms and conditions set forth in the Bidding Documents hereto attached and herein below specified;

WHEREAS, the **MWSS Board of Trustees (MWSS BOT)** approved the award of the Procurement of Janitorial Services Contract No. RO-PG2020-003 to **ANCHOR HUMAN**

NOW THEREFORE THIS AGREEMENT WITNESETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a) Approved Terms of Reference (TOR) and the Approved Budget for the Contract (ABC) signed by Chief Regulator Patrick Lester N. Ty;
 - b) Certificate of Availability of Funds;
 - c) Bidding Documents containing the following:
 - Section I. Invitation to Bid;
 - Section II. Instructions to Bidders;
 - Section III. Bid Data Sheet;
 - Section IV. General Conditions of Contract;
 - Section V. Special Conditions of Contract;
 - Section VI. Schedule of Requirements;
 - Section VII. Technical Requirements; and
 - Section VIII. Bidding Forms.
 - d) Bid Bulletin No. 01;
 - e) The supplier's winning bid comprising of the following:
 1. Eligibility and Technical Bid;
 2. Financial Bid/Proposal;
 3. Other documents/statements submitted (e.g. bidder's response to clarifications on the bid); and
 4. Corrections to the bid resulting from the Procuring Entity's bid evaluation:
Abstract of Bids and the recalculation.
 - f) RO-BAC Resolution declaring the Bid of "ANCHOR" as the Lowest Calculated and Responsive Bid;

Note: The following documents shall be made available upon receipt of approval from the HoPE (MWSS BOT)
 - g) MWSS BOT Resolution No. 2020____-RO approving the award and Authorizing the Chief Regulator to enter into Agreement with **ANCHOR**;
 - h) The **MWSS RO's** Notice of Award; and

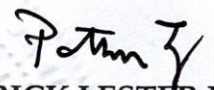
- i) Performance Security.
3. The **MWSS RO** shall pay **ANCHOR** the total amount of **One Million Four Hundred Three Thousand Five Hundred Eighty-One & 20/100 Only (Php1,403,581.20)** annually in the manner and in accordance with Section VI, Schedule of Requirements, and Item No. 6 Administrative and Billing Requirements of Section VII Technical Specifications of the Bidding Documents;
 4. In consideration of the payments to be made by the **MWSS RO** to **ANCHOR** as hereinafter mentioned, **ANCHOR** hereby covenants with the **MWSS RO** to provide the goods and services, and to remedy defects therein in conformity in all respects with the provisions of the Contract;
 5. The **MWSS RO** hereby covenants to pay **ANCHOR** in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract;
 6. This agreement shall be for a period of three (3) years, to commence on the date as stipulated in the Notice to Proceed (NTP) up to a thirty-six (36) months period;
 7. It is understood that no employer-employee relationship shall exist between **MWSS RO** and **ANCHOR's** employees and that **ANCHOR** assumes all responsibilities for its own employees;

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

SIGNED by the parties on 8th day of January 2021 at Quezon City, Philippines.

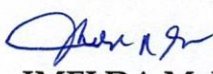
MWSS-REGULATORY OFFICE

By:


PATRICK LESTER N. TY
Chief Regulator

**ANCHOR HUMAN RESOURCES DEV'T
CORP.**

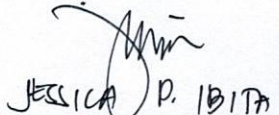
By:


IMELDA M. EBORA
President

Signed in the Presence of:



For MWSS REGULATORY OFFICE



For ANCHOR HUMAN RESOURCES DEV'T
CORP.

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) S. S.

BEFORE ME, personally appeared:

Name	Identification Document	Date/Place Issued
PATRICK LESTER N. TY Representing MWSS Regulatory Office	DL No. N04-95-333952	expires on 2/25/24
IMELDA M. EBORA Representing ANCHOR Human Resources Development Corporation	Passport No. P4326613A	expires on 9/10/22

They are known to me to be the same persons who executed the foregoing Contract with appendices and they acknowledged to me that their signatures confirm their voluntary acts and of the corporations they represent.

SIGNED and SEALED on JAN 13 2021 at Quezon City.

Notary Public

Doc. 95;

Page 20;

Book 15;

Series of 2021.

MCADAMIAN
ATTY. MARY CATHERINE A. DAMIAN

Notary Public for Quezon City until June 30, 2021 per BM No. 3795 (SC En Banc)
Unit 9 Bldg. 2 Acasia Support Area, Laurel Avenue, UP Diliman, Quezon City
IBP No. AR21794119; Quezon City Chapter; 01-07-2021 for 2021 and
IBP No. AR934307; 01-08-2021 for 2022
PTR No. 05957420; Quezon City; 01-07-2021
Roll No. 43243; MCLE Compliance No. VI-0023344; 04-11-2019; Pasig City