



BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 2021-07

Series of 2021

**RECOMMENDING THE AWARD FOR THE PROCUREMENT OF
CONSULTANCY SERVICES FOR THE CUSTOMER SATISFACTION SURVEY
(CONTRACT NO. RO-CS2021-001) TO PHILIPPINE SURVEY AND RESEARCH
CENTER, INC.**

WHEREAS, on 30 October 2020, the MWSS Board of Trustees (BOT) issued Resolutions Nos. 2020-088-RO and 2020-089-RO, approving the Annual Procurement Plan (APP) for CY 2021 of the RO, which included the Procurement of Consultancy Services for the Procurement of Customer Satisfaction Survey (Contract No. RO-CS2021-001) to be procured through Competitive Bidding with an Estimated Budget of Six Million Pesos (Php6,000,000.00) and the Corporate Operating Budget (COB) for CY 2021 of the MWSS Regulatory Office (RO) respectively;

WHEREAS, on 07 June 2021, the End User submitted the Certificate of Availability of Funds, Terms of Reference (TOR), Bidding Documents, Timelines, and other supporting documents for the Subject Procurement to the BAC;

WHEREAS, on 08 June 2021, the BAC conducted a Pre-Procurement Conference, where the Timelines and Eligibility Documents for the Subject Procurement were approved;

WHEREAS, on 10 June 2021, the BAC posted the Request for Expression of Interest (RFEI) for the Subject Procurement at the MWSS RO website, the Philippine Government Electronic Procurement System (PhilGEPS) website, and at a conspicuous place reserved for the purpose of advertising the RFEI in the premises of the MWSS RO continuously for seven calendar days;

WHEREAS, on 16 June 2021, the BAC issued Supplemental/Bid Bulletin No. 1, revising the deadline of submission and opening of eligibility documents, revising some parts of the eligibility documents, attaching the TOR, and answering clarifications and queries of prospective bidders;

WHEREAS, on 22 June 2021, the BAC issued Supplemental/Bid Bulletin No. 2, revising the deadline of submission and opening of eligibility documents and answering clarifications and queries of prospective bidders;

WHEREAS, on 24 June 2021, the BAC issued Supplemental/Bid Bulletin No. 3, revising some parts of the eligibility documents and answering clarifications and queries of prospective bidders;



WHEREAS, in response to the said posting, the following bidders purchased the Eligibility Documents:

1. Philippine Survey and Research Center (PSRC);
2. RLR Research and Analysis, Inc. (RLR);
3. TEAVIA Marketing Resources, Inc. (TEAVIA); and
4. Associated Resources for Management and Development, Inc. (ARMDEV);

WHEREAS, on 28 June 2021, before the deadline for submission of Eligibility Documents, PSRC, RLR, TEAVIA, and ARMDEV submitted their Eligibility Documents;

WHEREAS, immediately after the deadline for submission of Eligibility Documents, the BAC opened the submission from PSRC, RLR, TEAVIA, and ARMDEV and conducted the eligibility check using a non-discretionary “pass or fail” criterion. After the preliminary examination of the same, the BAC rated TEAVIA as “failed”, for failing to submit a BIR Tax Clearance. On the other hand, the BAC rated PSRC, RLR, and ARMDEV as “passed”, having submitted all documents required in the checklist;

WHEREAS, upon conclusion of the eligibility check, the BAC authorized the Technical Working Group (TWG) to perform the detailed eligibility and shortlisting evaluation of the documents submitted by PSRC, RLR, and ARMDEV using the shortlisting evaluation criteria approved by the BAC as indicated in the RFEI;

WHEREAS, on 06 July 2021, the BAC deliberated on the TWG’s detailed eligibility and shortlisting evaluation report, wherein:

1. ARMDEV was found to have submitted expired PhilGEPS Registration and BIR Tax Clearance;
2. PSRC was found to have submitted all the Eligibility Documents required by the BAC and garnered a total score of 83.16 points, which passed the minimum score of 70 points;
3. RLR was found to have submitted all the Eligibility Documents required by the BAC and garnered a total score of 73.96 points, which passed the minimum score of 70 points;

In view of these findings, the BAC declared ARMDEV as INELIGIBLE and PSRC and RLR as ELIGIBLE to participate in the Subject Procurement;

WHEREAS, on 07 July 2021, the BAC recommended to the Chief Regulator to approve the Ranking of Bidders for the Subject Procurement, showing PSRC and RLR as

Eligible and Shortlisted Consultants. The Chief Regulator approved the Shortlisted Consultants for the Subject Procurement;

WHEREAS, on 08 July 2021, the BAC issued the Notice of Eligibility and Short Listing to PSRC and RLR for the Subject Procurement;

WHEREAS, on 15 July 2021, the BAC conducted the Pre-Bid Conference for the Subject Procurement, wherein the shortlisted consultants asked clarifications on the Bidding Documents and the TOR;

WHEREAS, on 16 July 2021, the BAC issued Supplemental/Bid Bulletin No. 4, revising the Bidding Documents by adding the Enhanced Standard Methodology and Questionnaire;

WHEREAS, on 27 July 2021, before the deadline for submission of bids, PSRC and RLR submitted their bids;

WHEREAS, immediately after the submission of bids, the BAC opened the Technical Proposal of PSRC and RLR to check their completeness using a non-discretionary pass/fail criterion. After a preliminary examination of the same, the BAC rated PSRC and RLR as “passed”, having submitted all the documents required. The BAC instructed the TWG to conduct a detailed evaluation of the bids;

WHEREAS, on 11 August 2021, the BAC deliberated on the TWG’s Detailed Evaluation Report, wherein:

1. PSRC garnered a total score of 91.41 points, and passed the required minimum technical score of 70 points based on the approved Technical Evaluation Criteria; and
2. RLR garnered a total score of 86.89 points, and passed the required minimum technical score of 70 points based on the approved Technical Evaluation Criteria;

Thereafter, the BAC recommended to the Chief Regulator to approve the Ranking of Bidders for the Subject Procurement, showing PSRC as Rank 1 and as the bidder with the Highest Rated Bid (HRB) and RLR as Rank 2;

WHEREAS, on 12 August 2021, the Chief Regulator approved the Ranking of Bidders, showing PSRC as Rank 1 and as the bidder with the Highest Rated Bid (HRB) and RLR as Rank 2 for the Subject Procurement (the Ranking of Bidders is attached and made an integral part hereof);

WHEREAS, on even date, the BAC notified PSRC that it shall undergo Post-qualification and was invited to the Opening of Financial Proposal of its bid and negotiations set on 16 August 2021;

WHEREAS, on 16 August 2021, with the presence of representatives from PSRC, the BAC opened the Financial Proposal. The financial bid of PSRC, as read, was Three Million Six Hundred Fifty-One Thousand Two Hundred Pesos (Php3,651,200.00), which was lower than the ABC of Six Million Pesos (Php6,000,000.00). Consequently, the BAC instructed the TWG to conduct the detailed evaluation of the bid;

WHEREAS, on even date, the BAC held the negotiations with PSRC, which covered the following:

1. Discussion of the Proposed Payment Schedule;
2. Discussion of the Proposed Project Work and Manning Schedule;
3. Discussion of the Consultancy Basic Rates and Billing Factor or Multiplier; and
4. Discussion of the Technical Proposal and Methodology;

The above points for discussions were addressed and thus concluded the negotiations, with the negotiated contract cost amounting to Three Million Six Hundred Fifty-One Thousand Two Hundred Pesos (Php3,651,200.00);

WHEREAS, on 25 August 2021, the TWG requested for an extension of the Post-Qualification Period for the Subject Procurement. This was approved by the Chief Regulator;

WHEREAS, on 06 September 2021, the TWG reported its Detailed Financial Proposal Evaluation validating the mathematical accuracy of the Financial Proposal from PSRC. The financial bid, as calculated, was Three Million Six Hundred Fifty-One Thousand Two Hundred Pesos (Php3,651,200.00). The BAC noted no discrepancy between the amount "as read" and amount "as calculated";

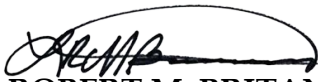
WHEREAS, on even date, the BAC deliberated on the TWG's Post-Qualification Report regarding the results of its verification of the legal, technical, and financial submissions of PSRC. The BAC found that the submissions were in order;

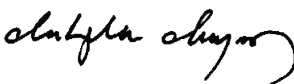
NOW THEREFORE, the MWSS Regulatory Office Bids and Awards Committee hereby **RESOLVED**, as it is hereby **RESOLVED**, to declare **Philippine Survey and Research Center, Inc.** as the Bidder with the **Highest Rated and Responsive Bid** for the Subject Procurement;

RESOLVED FURTHER, to **Recommend** to the MWSS Board of Trustees to **Award** the Contract for the Subject Procurement with a total contract cost not exceeding Three Million Six Hundred Fifty-One Thousand Two Hundred Pesos (Php3,651,200.00) to Philippine Survey and Research Center, Inc.;

RESOLVED FURTHER, to **Recommend** to the MWSS Board of Trustees to **Authorize** the Chief Regulator to enter into an agreement with Philippine Survey and Research Center, Inc. for the Subject Procurement;

20 September 2021, Quezon City.


LEE ROBERT M. BRITANICO
Chairperson


CHRISTOPHER D. CHUEGAN
Vice-Chairperson

(On Official Business)
ATTY. CRESCENCIANO B. MINAS, JR.
Member


JOEL A. DOMINGUEZ
Member


ROSENDO O. ALEGRE
End User Member