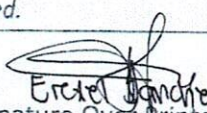
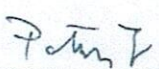
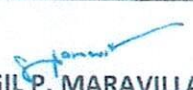



PURCHASE ORDER

Supplier:	ASAHI DESIGN CENTRE INC.		P.O. No.	22-006		
Address:	RM 222 Teoff Centre Building, #355 Tomas Pinpin St., Binondo, Manila		Date:	January 28, 2022		
TIN:	008-976-731-000		Mode of Procurement:	Direct Contracting		
Phone No.:	09064179031	Fax No.:				n/a
E-mail:	erexel.asahi17@gmail.com					
Gentlemen: Please furnish this Office the following goods/services subject to the terms and conditions contained herein. This Purchase Order (P.O.) will also serve as your Notice of Award and Notice to Proceed, upon acceptance/receipt and signing of this P.O.						
Place of Delivery:		MWSS Regulatory Office Katipunan Road, Balara, Q.C.		Delivery Term: 45 CD upon receipt of P.O.		
Date of Delivery:		Payment:		Term Check	Mode Check	
Stock No.	Unit	Description/s	Qty.	Unit Cost	Amount	
	piece	Desk Screen (1500*350H)	2		60,000.00	
	piece	Side Leg (600D)	4			
	piece	Modesty Panel (1200*400H)	2			
	piece	Cable Transit	2			
	piece	Snake Tube	1			
	piece	Electrical Box Support	1			
Total Amount in words:		Sixty Thousand Pesos		TOTAL	Php 60,000.00	
In case of failure to make delivery within time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.						
CONFORME:  Signature Over Printed Name of Supplier Date: 2-08-2022			APPROVED:  PATRICK LESTER N. TY Chief Regulatory			
FUNDS AVAILABLE:  SIR GIL P. MARAVILLA Acting Chief Corporate Accountant			Amount of ABC: Php 60,000.00			

TERMS AND CONDITIONS:

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
 2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
 3. AWARDEE shall pick up purchase order(s) issued in his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order(s) shall be sent by messengerial service to the AWARDEE at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
 4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, he shall be extended a minimum fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE. The procurement service shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA-9184 and its IRR-A.
 5. All deliveries by suppliers shall be subject to inspection and acceptance by the MWSS Regulatory Office. All necessary laboratory tests undertaken by the MWSS Regulatory Office on the item(s) shall be for the account of the supplier.
 6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
 7. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s) / product(s), therefore that may be discovered by the MWSS Regulatory Office within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
 8. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/good(s) purchased shall be deducted for each day of delay in the delivery of the product(s)/good(s) ordered.
 9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
 10. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the MWSS Regulatory Office.
 11. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93
 12. Submission of Mayor's/Business Permit and PHILGEPS Registration upon submission of Quotation.
- 

PURCHASE ORDER

Supplier:	ASAHI DESIGN CENTRE INC.		P.O. No.	22-006
Address:	RM 222 Teoff Centre Building, #355 Tomas Pinpin St., Binondo, Manila		Date:	January 28, 2022
TIN:	008-976-731-000		Mode of Procurement:	Direct Contracting
Phone No.:	09064179031	Fax No.: n/a		
E-mail:	erexel.asahi17@gmail.com			

Gentlemen:

Please furnish this Office the following goods/services subject to the terms and conditions contained herein. This Purchase Order (P.O.) will also serve as your Notice of Award and Notice to Proceed, upon acceptance/receipt and signing of this P.O.

Place of Delivery:	MWSS Regulatory Office Katipunan Road, Balara, Q.C.	Delivery Term:	45 CD upon receipt of P.O.		
Date of Delivery:		Payment:	Term Check	Mode Check	
Stock No.	Unit	Description/s	Qty.	Unit Cost	Amount
	piece	Desk Screen (1500*350H)	2		
	piece	Side Leg (600D)	4		
	piece	Modesty Panel (1200*400H)	2		60,000.00
	piece	Cable Transit	2		
	piece	Snake Tube	1		
	piece	Electrical Box Support	1		
Total Amount in words:	Sixty Thousand Pesos		TOTAL	Php 60,000.00	

In case of failure to make delivery within time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

CONFORME:	APPROVED:
Signature Over Printed Name of Supplier	<i>Patrick Lester N. Ty</i> PATRICK LESTER N. TY Chief Regulator
Date:	
FUNDS AVAILABLE:	Amount of ABC:
<i>Sir Gil P. Maravilla</i> SIR GIL P. MARAVILLA Acting Chief Corporate Accountant	Php 60,000.00

PURCHASE ORDER

Supplier:	ASAHI DESIGN CENTRE INC.		P.O. No.	22-006		
Address:	RM 222 Teoff Centre Building, #355 Tomas Pinpin St., Binondo, Manila		Date:	January 28, 2022		
TIN:	008-976-731-000		Mode of Procurement:	Direct Contracting		
Phone No.:	09064179031	Fax No.:				n/a
E-mail:	erexel.asahi17@gmail.com					
Gentlemen: Please furnish this Office the following goods/services subject to the terms and conditions contained herein. This Purchase Order (P.O.) will also serve as your Notice of Award and Notice to Proceed, upon acceptance/receipt and signing of this P.O.						
Place of Delivery:	MWSS Regulatory Office Katipunan Road, Balara, Q.C.		Delivery Term:	45 CD upon receipt of P.O.		
Date of Delivery:			Payment:	Term Check	Mode Check	
Stock No.	Unit	Description/s	Qty.	Unit Cost	Amount	
	piece	Desk Screen (1500*350H)	2			
	piece	Side Leg (600D)	4			
	piece	Modesty Panel (1200*400H)	2		60,000.00	
	piece	Cable Transit	2			
	piece	Snake Tube	1			
	piece	Electrical Box Support	1			
Total Amount in words:	Sixty Thousand Pesos		TOTAL	Php 60,000.00		
In case of failure to make delivery within time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.						
CONFORME: Signature Over Printed Name of Supplier Date:			APPROVED: PATRICK LESTER N. TY Chief Regulator			
FUNDS AVAILABLE: SIR GIL P. MARAVILLA Acting Chief Corporate Accountant			Amount of ABC: Php 60,000.00			



REQUEST FOR QUOTATION

DATE: 22 January 2022

Supplier: Asahi Design Centre Inc.
Address: RM222 Teoff Centre Bldg., #355 T. Pinpin St., Binondo, Manila

Dear Sir/Madam:

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided in the table below, and at the dorsal portion of this form. We would appreciate receiving your offer in this form duly accomplished and signed by you or your authorized representative:

Submission of Quotation	Delivery Terms	Payment Terms
Closing Date & Time: <u>28 Jan 2022 / 12:00 NN</u>	1. Deliver within <u>Forty-Five (45)</u> days from acceptance of P.O.;	1. <input type="checkbox"/> days from full delivery, Inspection & Acceptance.
Via E-mail or Fax to: <u>ranjev.garcia@ro.mwss.gov.ph</u>	2. Deliver within <input type="checkbox"/> days from receipt of check payment.	2. <input type="checkbox"/> days from acceptance of P.O. (3 days clearing).
Submit Eligibility Document/ Info: PhilGEPS Registration; TIN; Business Permit.	3. Place of delivery: MWSS Regulatory Office <u>3rd Flr., Engineering Bldg.,</u> <u>Katipunan Road, Balara</u>	3. <input type="checkbox"/> Check or <input type="checkbox"/> Cash 4. <input type="checkbox"/> Full or <input type="checkbox"/> Partial <input type="checkbox"/> % Bal. <input type="checkbox"/>

Thank you very much.

Very truly yours,

RAMON A. JAVIER
Provisional BAC Member/ End-User

Date: _____

The Manager:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the items as follows: (please indicate number of pages/sheets including this page (1 of _))

Particulars/ Descriptions / Specifications	Estd. Cost / Approved Budget	OFFER		
		Qty./ Units	Unit Price	Total
Cluster of 4 to Cluster of 2 L-shaped workstation 2 pcs of Desk screen (1500*350H) 4 pcs of Side Leg (600D) 2 pcs of Modesty Panel (1200*400H) 2 pcs of Cable Transit 1 pc of Snake Tube 1 pc of Electrical Box Support	Php60,000.00	One (1) Lot	60,000.00	60,000.00
Amount in Words: Sixty Thousand Pesos Only		If any, Delivery/Pick-up Terms: <u>Delivery</u>		
Our Legal Documents/Eligibility Information: PhilGEPS Reg. No. <u>201607176741869935434</u> TIN: <u>008-976-731-000</u> Business Permit No. <u>OR No. U037058968B</u> Issued at: <u>City of Manila</u> : Expiry Date: <u>12-31-2022</u>		Payment Terms: <u>Government Procedure</u>		
		TOTAL 60,000.00		
		 Erexel Sanchez Signature Over Printed Name Contact No.: <u>09064179031</u> Email Address: <u>asahidesigncentre@gmail.com</u>		



TERMS AND CONDITIONS:

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
2. The following requirements must be submitted PRIOR to: ☐ submission of offer/s; ☐ evaluation of offer/s; or ☐ issuance of Notice of Award (please check one)

(Please check one)

- ☒ Direct Contracting
- ☐ Shopping
- ☐ NP-Small Value Procurement
- ☐ Lease of Venue

Mayor's Permit	Curriculum Vitae (Consulting)	PhilGEPS No.	Income, Business Tax Returns	Omnibus Sword Statement
✓		✓	✓ For ABC above P500K	
✓		✓		
✓	✓	✓	✓ For ABC above P500K	✓ For ABC above P50K
✓ Except for gov't agency		✓ Except for gov't agency	✓ Except for gov't agency	

*For individuals engaged under Small Value Procurement, only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.

3. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for awarding to the next lowest complying quotation.
4. AWARDEE shall pick up purchase order(s) issued in his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order(s) shall be sent by messengerial service to the AWARDEE at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
5. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, he shall be extended a minimum fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE. The procurement service shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA-9184 and its IRR-A.
6. All deliveries by suppliers shall be subject to inspection and acceptance by the MWSS Regulatory Office. All necessary laboratory tests undertaken by the MWSS Regulatory Office on the item(s) shall be for the account of the supplier.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s) / product(s), therefore that may be discovered by the MWSS Regulatory Office, within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/good(s) purchased shall be deducted for each day of delay in the delivery of the product(s)/good(s) ordered.
10. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
11. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the MWSS Regulatory Office.
12. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.





REPUBLIC OF THE PHILIPPINES
CITY OF MANILA
OFFICE OF THE CITY TREASURER
OFFICIAL RECEIPT



BIN	STATUS	LINE/NATURE OF BUSINESS/ES	BUSS. AREA	BILL DATE	O.R. DATE	O.R. NO.
117-00-2015-0704914	R	WHOLESALE	61.59		01/20/2022	U037058968B
BUSINESS NAME		BUSINESS ADDRESS				YEAR
ASAHI DESIGN CENTRE INC.		RM 222 TEOFF CENTRE 355 ESCOLTA COR T. PINPIN				2022
TAXPAYER		PREVIOUS O.R.	BINONDO, 01	AMOUNT PAID	DATE PAID	PERIOD
ASAHI DESIGN CENTRE INC.		U055003913B		287,240.53	01/20/2021	0-4

CODE	PARTICULARS	AMOUNT OF TAX AND FEES	DISCOUNT	SURCHARGE / INTEREST	AMOUNT DUE	PERIOD
R 0001	ARCHITECTURAL SVCS/INTERIOR/ENGG SVCS	907.50	(90.75)	-	816.75	0-4 2022
R 0001	WHOLESALE	114,895.33	(11,489.53)	-	103,405.80	0-4 2022
R 0001	RETAILER	248,760.00	(24,876.00)	-	223,884.00	0-4 2022
0002	Permit Fee - RETAILER	300.00	-	-	300.00	2022
0002	Permit Fee - WHOLESALE	1,350.00	-	-	1,350.00	2022
0002	Permit Fee - ARCHITECTURAL SVCS/INTERIOR/ENGG SVCS	1,200.00	-	-	1,200.00	2022
R 0003	Garbage Fee	3,750.00	-	-	3,750.00	0-4 2022
0004	Sanitary Insp Fee	400.00	-	-	400.00	2022
0006	Occupational Tax	480.00	-	-	480.00	2022
0007	Building Insp Fee	50.00	-	-	50.00	2022
0008	Electrical Insp Fee	50.00	-	-	50.00	2022
0010	Signboard Insp Fee	150.00	-	-	150.00	2022
0011	Plumbing Insp Fee	50.00	-	-	50.00	2022
0013	Signboard Permit Fee	100.00	-	-	100.00	2022
0014	Fire Safety Inspection Fee	1,110.00	-	-	1,110.00	2022
0015	Registration Sticker Fee	60.00	-	-	60.00	2022
0016	OCC/PC/HO/APP	1,660.00	-	-	1,660.00	2022
0022	Zoning Processing Fee	153.98	-	-	153.98	2022
0030	CTC / C & C1	10,500.00	-	-	10,500.00	2022
0031	Barangay Business Clearance	500.00	-	-	500.00	2022
Total:		386,426.81	(36,456.28)	-	349,970.53	

Ferdinand Gregorio				City Treasurer
20220120-14:06:36-800-U037-0000060766				MA. JAZMIN M. TALEGON
U037058968B Payment Type: Check				Serial No. 0472420
Bank Desc	Check No	Check Date	Check Amt	
MBTC	18762	01/20/2022	349,970.53	

TAXPAYER'S COPY



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

ASAHI DESIGN CENTRE INC.
355 TOMAS PINPIN BINONDO MANILA ,
Manila , Metro Manila , NCR , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 11-Jul-2016 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **ASAHI DESIGN CENTRE INC.** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.*

This Certificate is valid until 14-May-2022

Issued this 06th day of May 2021.

This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00

Certificate Reference No: 201607176741869935434



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*



Certificate Reference No: 201607176741869935434

Page 2 of 3

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of

ASAHI DESIGN CENTRE INC.

355 TOMAS PINPIN BINONDO MANILA ,
Manila , Metro Manila , NCR , Philippines

SEC Certificate	Registration Date : 09-Mar-2015 SEC Certificate Number : CS201504540
Mayors Permit	Expiration Date : 31-Dec-2021 Permit Number : 2021028709 Place of Issue : MANILA Issued By / Signatory : BERNARDITO C, ANG Issuance Date : 09-Feb-2021
Tax Clearance	Expiration Date : 02-Feb-2022 TCC Number : 06-030-02-2-R0128-2021 Issued By / Signatory : ENRIQUE REMIGIO Z. GATCHALIAN Issuance date : 02-Feb-2021
Audited Financial Statement	Date of Filing : 23-Apr-2021 Current Asset : 6,350,751.14 Total Asset : 6,486,125.64 Current Liabilities : 2,507,844.72 Total Liabilities : 2,507,844.72 Name of Auditor : FELOMINO S. BELINARIO BIR RDO Code : RDO 30
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



Certificate Reference No: 201607176741869935434



REQUEST FOR QUOTATION

DATE: 22 January 2022

Supplier: _____

Address: _____

Dear Sir/Madam:

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided in the table below, and at the dorsal portion of this form. We would appreciate receiving your offer in this form duly accomplished and signed by you or your authorized representative:

Submission of Quotation	Delivery Terms	Payment Terms
Closing Date & Time: <div>28 Jan 2022 / 12:00 NN</div>	1. Deliver within <input type="text"/> days from acceptance of P.O.;	1. <input type="text"/> days from full delivery, Inspection & Acceptance.
Via E-mail or Fax to: <div>ranjev.garcia@ro.mwss.gov.ph</div>	2. Deliver within <input type="text"/> days from receipt of check payment.	2. <input type="text"/> days from acceptance of P.O. (3 days clearing).
Submit Eligibility Document/ Info: PhilGEPS Registration; TIN; Business Permit.	3. Place of delivery: MWSS Regulatory Office 3 rd Flr., Engineering Bldg., Katipunan Road, Balara	3. <input type="checkbox"/> Check or <input type="checkbox"/> Cash 4. <input type="checkbox"/> Full or <input type="checkbox"/> Partial ____% Bal. _____

Thank you very much.

Very truly yours,

RAMON A. JAVIER

Provisional BAC Member/ End-User

Date: _____

The Manager:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the items as follows: (please indicate number of pages/sheets including this page (1 of _))

Particulars/ Descriptions / Specifications	Estd. Cost / Approved Budget	OFFER		
		Qty./ Units	Unit Price	Total
Cluster of 4 to Cluster of 2 L-shaped workstation 2 pcs of Desk screen (1500*350H) 4 pcs of Side Leg (600D) 2 pcs of Modesty Panel (1200*400H) 2 pcs of Cable Transit 1 pc of Snake Tube 1 pc of Electrical Box Support	Php60,000.00			
Amount in Words:		TOTAL		
Our Legal Documents/Eligibility Information: PhilGEPS Reg. No. _____ TIN: _____ Business Permit No. _____ Issued at: _____:Expiry Date: _____		Signature Over Printed Name _____ Contact No.: _____ Email Address: _____		



BIDS & AWARDS COMMITTEE REQUISITION FORM

FOR: PATRICK LESTER NG TY
Chief Regulator

FROM: SECRETARIAT
Bids and Awards Committee (BAC)

DATE: 19 January 2022

SUBJECT: PROCUREMENT OF CLUSTER OF 4 TO CLUSTER OF 2 L-SHAPED WORKSTATION

The subject matter is Purchase Request (PR) No. 22-008 dated 18 January 2022 to procure Cluster of 4 to Cluster of 2 L-Shaped Workstation as modification of furniture and accessories in the new MWSS RO building. The total cost for the said item is estimated to **SIXTY THOUSAND SEVEN HUNDRED FIFTY (PHP60,000.00)** with funds being certified as available and chargeable to Furniture and Fixtures. Further, procurement in the said PR is requested through an ALTERNATIVE METHOD of procurement.


RECOMMENDATION:

As instructed by the BAC, the BAC Secretariat hereby certifies that on 6/20/22 the BAC recommended the APPROVAL/DISAPPROVAL of Alternative Method of procurement. *(Please put a check mark in the appropriate box if Approval was recommended.)*

- | | |
|--|--|
| <input type="checkbox"/> Shopping | <input type="checkbox"/> Repeat Order |
| <input type="checkbox"/> Negotiated Procurement: Small Value Procurement | <input checked="" type="checkbox"/> Direct Contracting |
| <input type="checkbox"/> Negotiated Procurement: | <input type="checkbox"/> Limited Source |

ATTY. FELIX FRANCIS B. OPLE
Head, BAC Secretariat

APPROVED / DISAPPROVED:


PATRICK LESTER N. TY
Chief Regulator



PURCHASE REQUEST

No. 22-008
January 18, 2022
(Date)

The Bids and Awards Committee (BAC)
Thru : The Administration Department

Please process the procurement of the following Common-Use Supplies, Equipment and/or Goods, if not available from the stock, for the official use of

MWSS Regulatory Office

(Dept., Area, project/activity/program/stock)

Particulars/ Descriptions / Specifications/Stock No./Property No.	Approved Budget for the Contract (ABC)			Remarks (Purpose, stock/inventory status, deployment, no. of mos. or yrs. to be used)
	Qty.	Unit Cost	Total	
Cluster of 4 to Cluster of 2 L-Shaped Workstation	1	P 60,000	P 60,000	For official use of MWSS RO

Purpose: Modification of furniture and accessories under Direct Contracting for Contract No. RO-PG2021-001

Note: The requesting end-user must state the exact description and specifications of the article being requisitioned. The Bids and Awards Committee will not honor requisitions not duly certified as to availability of appropriation of funds and must be part of the approved Annual Procurement Plan.

Property Accountability Receipt
(P.A.R.) to:

Name of Accountable Officer/Employee 222

Chargeable under Budget Acct. Code: 1-06-07-010-00

Appropriation of funds certified as available in the amount of P 60,000.00

SIR SIL P. MARAVILLA
Acting Budget Officer/Chief Corporate Accountant
Administration Department

JOAN MICHELLE S. ANTONIO

End-User / Supply Officer
DEPT. MANAGER, PID

Position

Recommending Approval:

DA/DM Concerned

APPROVED:

PATRICK LESTER N. TY
Chief Regulator / DA for Admin & Legal Affairs

MEMORANDUM

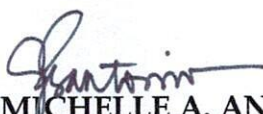
FOR : **ROSENDO O. ALEGRE**
Chairperson
Bids and Awards Committee (BAC)

CRESCENCIANO B. MINAS, JR.
Vice-Chairperson

JOEL A. DOMINGUEZ
Member

CHARMAINE SHIELA A. ADEVA
Member

RAMON A. JAVIER
Member

FROM : 
JOAN MICHELLE A. ANTONIO
End-User Member

SUBJECT : **Justification for the Direct Contracting Method for the Procurement of the Modification of Cluster of 4 to Cluster of 2 L-Shaped Workstation**

DATE : 21 January 2022

In relation to the directive of the Bids and Awards Committee (BAC) during its meeting last 20 January 2022, this is to respectfully submit the justification for the MWSS Regulatory Office to resort to the **Direct Contracting** method for the *Procurement of the Modification of Cluster of 4 to Cluster of 2 L-Shaped Workstation* in favor of the supplier ASahi Design Centre, Inc. (ADCI) as indicated and summarized in the matrix below.



Table 1 | Modification of Cluster of 4 to Cluster of 2 L-Shaped Workstation

Parts	Quantity (pc/s)	Offered Unit Price (PhP)	Total Price (PhP)
Contract No. RO-PG2021-001 (Asahi Design Centre, Inc.)			
Desk Screen (1500*350H)	2	12,500.00	25,000.00
Side Leg (600D)	4	5,250.00	21,000.00
Modesty Panel (1200*400H)	2	3,500.00	7,000.00
Cable Transit	2	1,500.00	3,000.00
Snake Tube	1	1,500.00	1,500.00
Electrical Box Support	1	50,000.00	2,500.00
Total Cost of Modification			60,000.00

The Direct Contracting Method was adopted for this procurement as it falls under paragraph 2 of Section 50 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184¹ (2016 RIRR), to wit:

When the Procurement of critical components from a specific manufacturer, supplier or distributor is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of his contract.

Accordingly, this procurement method was found to be the most advantageous to the government due to the following reasons:

1. ADCI had undergone extensive and thorough post-Qualification process for its compliance with the terms of the Philippine Bidding Documents (PBD), RA 9184, its implementing rules and regulations, and other laws and issuances and was declared as the **SINGLE CALCULATED AND RESPONSIVE BIDDER** for the Procurement of Supply, Delivery, and Installation of Furniture and Accessories under *Contract No. RO-PG2021-001* (Lot 1 for Modular Workstations, Partitions and Accessories, and Lot 2 for Chairs);
2. The furniture is **made to order** according to the technical specifications designed by the Interior Designers of MWSS Regulatory Office as stated in the PBD, which ADCI was able to comply with; and
3. The furniture is covered by a **five (5) year-warranty** on both parts and services by ADCI, including the provisions under paragraph 2 of Section 62.1 of the 2016 RIRR of RA 9184. With the modification of the items supplied done by another party within

¹ Updated as of 31 March 2021.

the said period, such warranty will necessarily be voided, thus awarding the contract to ADCI is found to be the most reasonable and prudent option.

RECOMMENDATION:

Foregoing considered, may we recommend approval of the issuance of **Direct Contracting** for the Procurement of the Modification of Cluster of 4 to Cluster of 2 L-Shaped Workstation.

For your consideration.

Thank you.

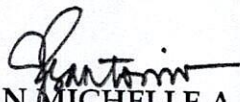
Approved: ☒ Disapproved: ☐



PATRICK LESTER N. TY
Chief Regulator

MEMORANDUM

FOR : PATRICK LESTER N. TY
Chief Regulator

FROM : 
JOAN MICHELLE A. ANTONIO
End-User Member

SUBJECT : Repeat Order and Modification for the Procurement of the
Supply, Delivery, and Installation of Furniture and Accessories
under Contract Nos. RO-PG2021-001 and RO-PG2021-001-B

DATE : 05 January 2022

BACKGROUND:

1. The Procurement of the Supply, Delivery, and Installation of Furniture and Accessories under Contract No. RO-PG2021-001 (Lot 1 & 2) was awarded to ASahi Design Centre, Inc. (ADCI) with a total financial bid of PhP 6,893,200.00 for Lot 1 and PhP 5,205,000.00 for Lot 2. While the Contract No. RO-PG2021-001-B (Lot 3 & 4) was awarded to Casa Bella Home and Living Corp. (CBHLC) with a total financial bid of PhP 5,412,320.75.
2. Both contracts started on 30 July 2021 with original contract duration of 90 Calendar Days upon receipt of the Notice to Proceed (NTP), which translates on 28 October 2021.
3. A request for an additional 45 Calendar Days' time extension was submitted by ADCI on 21 October 2021 with approved revised completion date on 12 December 2021. (*Annex "A1"*).
4. A request for an additional 30 Calendar Days' time extension was submitted by CBHLC on 26 October 2021 with approved revised completion date on 27 November 2021 (*Annex "A2"*).
5. In relation to the attached letters of the Office of the Chief Regulator (OCR) dated 04 August 2021 and of the Project Management Unit dated 05 August 2021 (*Annexes "B" and "C"*) concerning the need to replenish the procured goods for the new MWSS Regulatory Office (RO) Building in the following locations, to wit:



- a. The common room for the GAD, Welfare Fund, RO-TUBIG and RO Cooperative located at the Ground Floor does not have furniture. Therefore, four (4) units of tables (FT-03) and four (4) units of chairs (FC-02) need to be added under *Contract No. RO-PG2021-001*;
 - b. Upon the request of the OCR for the change of furniture due to new Interior Design (ID) layout, there are additional one (1) unit of table (FT-02), chair (FC-02), and wall partition (WP-07) which are under *Contract No. RO-PG2021-001*; and
 - c. The interior glass windows of the BAC Room, Consultant's Room at 2nd Floor, and ALA Meeting Room at 3rd Floor need to be installed with window shades (W), thus six (6) pcs of roller blinds are to be added under *Contract No. RO-PG2021-001-B*.
6. Relative to the site visits of each regulation area from 15 to 24 November 2021, the following changes were requested:
- a. Due to the non-provision and insufficient workstation and chair at the Receiving Counter, Accounting, and Property at the Administration and Legal Affairs (ALA) Regulation Area in the Third Floor, four (4) units of tables (FT-03) and one (1) unit of chair (FC-02) need to be added under *Contract No. RO-PG2021-001 (Annex "D")*; and
 - b. Due to the relocation of the Department Manager of the Operation Monitoring Department near the window at the Technical Regulation Area (TRA) in the Second Floor, an additional wall partition (WP-07) needs to be placed under *Contract No. RO-PG2021-001 (Annex "E")*.
7. Accordingly, **Table 1** presents the list of the additional furniture and fixtures with their corresponding cost for procurement under **Repeat Order Method** in compliance with the conditions provided under Section 51 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184¹ (2016 RIRR) and GPPB Circular 06-2015 dated 16 July 2015.

It must also be noted that the Repeat Order of the additional furniture and accessories *can only proceed after a partial delivery, inspection and acceptance of the goods*. As of this writing, both the suppliers were given their respective **Certificate of Acceptance** on 03 December 2021 for the fulfillment of its contract obligation per the Terms of Reference. Attached herewith as well is the inspection report of the furniture and accessories for *Contract Nos. RO-PG2021-001 and RO-PG2021-001-B*, for your reference. (*Annexes "F1" and "F2"*)

¹ Updated as 31 March 2021.

Table 1 | Repeat Order Items

Furniture Code	Bid Qty. (pc/s)	Repeat Order Qty. (pc/s)	Winning Bid Unit Price (PhP)	Offered Unit Price (PhP)	Total Price (PhP)
Contract No. RO-PG2021-001 (Asahi Design Centre, Inc.)					
FT-02	9	1	41,450.00	41,450.00	41,450.00
FT-03	39	8	55,000.00	36,269.00	290,152.00
WP-07	5	1	230,000.00	180,000.00	230,000.00
FC-02	120	6	16,500.00	50,000.00	84,378.00
Total Cost of Repeat Order					645,980.00
Contract No. RO-PG2021-001-B (Casa Bella Home and Living Corp.)					
W-02/03/04	27	6	4,200.00	4,200.00	25,200.00
Total Cost of Repeat Order					25,200.00

8. In relation to the revised layout of the TRA, one (1) unit of table (FT-01A) needs to be *modified* from cluster of 4 (FT-01A) to two (2) units of cluster of 2 L-shaped workstation (FT-01A2) to accommodate the reduced space of the area (*Annex "G"*).

This amounts to *PhP 60,000.00* for the cost of modifying the table parts shown in the table below under *Contract No. RO-PG2021-001* for procurement under **Direct Contracting** in compliance with the conditions provided under Section 50 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184² (2016 RIRR).

Table 2 | Modification of FT-01A

Parts	Quantity (pc/s)	Offered Unit Price (PhP)	Total Price (PhP)
Contract No. RO-PG2021-001 (Asahi Design Centre, Inc.)			
Desk Screen (1500*350H)	2	12,500.00	25,000.00
Side Leg (600D)	4	5,250.00	21,000.00
Modesty Panel (1200*400H)	2	3,500.00	7,000.00
Cable Transit	2	1,500.00	3,000.00
Snake Tube	1	1,500.00	1,500.00
Electrical Box Support	1	50,000.00	2,500.00
Total Cost of Modification			60,000.00

² Updated as 31 March 2021.

The Repeat Order (RO) and Modification Cost under *Contract No. RO-PG2021-001* previously awarded to Asahi Design Centre, Inc. (ADCI) and *Contract No. RO-PG2021-001-B* previously awarded to Casa Bella Home and Living Corporation (CBHLC) for the Procurement of the Supply, Delivery, and Installation of Furniture and Accessories of the MWSS RO 3-Storey Building is summarized in the table below.

Table 3 | Summary of Cost

Particular	Method	Supplier	Savings (PhP)	Estd. Cost of RO / Modification (PhP)	Balance
Contract No. RO-PG2021-001	Repeat Order	Asahi Design Centre, Inc.	2,306,098	645,980	1,660,118
Contract No. RO-PG2021-001-B	Repeat Order	Casa Bella Home and Living Corp.	122,899.25	25,200	97,699.25
Modification of Table Parts under Contract No. RO-PG2021-001	Direct Contracting	Asahi Design Centre, Inc.	1,660,118	60,000	1,600,118
			TOTAL	731,180	1,697,817.25

It is worth mentioning that the amount saved through the Competitive Bidding for *Contract Nos. RO-PG2021-001* and *RO-PG2021-001-B* was **PhP 2,306,098.00** and **PhP 122,899.25**, respectively.

Furthermore, the additional costs of the Repeat Order with a total of **PhP 645,980.00** and modification cost of **PhP 60,000.00** under *Contract No. RO-PG2021-001* (*Asahi Design Centre, Inc.*) and **PhP 25,200.00** under *Contract No. RO-PG2021-001-B* (*Casa Bella Home and Living Corp.*) are still within the Approved Budget for the procurement of the MWSS Regulatory Office Furniture and Fixtures.

RECOMMENDATION:

Foregoing considered, may we recommend approval of the following;

1. Allocation of the estimated cost to be the Approved Budget for the Contract (ABC) in the total amount of **PhP 645,980.00** to be procured through Repeat Order and the modification cost of **PhP 60,000.00** to be procured through Direct contracting, both under Contract No. RO-PG2021-001 for Asahi Design Centre, Inc., chargeable against the P2.31M savings from the original ABC under this contract as appropriated in the Corporate Operating Budget of the Regulatory Office for CY 2021;
2. Allocation of the estimated cost to be the ABC in the total amount of **PhP 25,200.00** to be procured through the Repeat Order method under Contract No. RO-PG2021-

001-B for Casa Bella Home and Living Corp., chargeable against the P0.123M savings from the original ABC under this contract as appropriated in the Corporate Operating Budget of the Regulatory Office for CY 2021; and

3. Furniture items as coded, parts including quantities as presented and enumerated in **Table 1** and **Table 2** above.






For your consideration and approval.

Approved: ✓ Disapproved: _____



PATRICK LESTER N. TY
Chief Regulator

Title Market Price Comparison - Selected Items Only
 Project MWSS Regulatory Office
 Location MWSS Compound Katipunan Avenue
 Date 9/6/2021

			Image	Description	Size	Specifications	Certification	ORIGINAL VENDOR PRICE COMPARISON 2019			Reference Price	
								1	2	3		
	FT	2		Executive Table (Freestanding)	2000 x 750 / 1800 x 600 x 750	TOP: 25mm thk MFC Melamine (Flat Edge) w/ opening for cable hatch // LEGS: Square leg fixed height powder coated // Accessories: Wire Management, Modesty Panel, Wire tray, flexible conduit snake // Storage: Side Return Cabinet	ANSI/ BIFMA	PHP 57,600	PHP 69,314	PHP 89,243	PHP 57,600	php/pc
	FT	3		Freestanding Rectangular Workstation	1200 x 600 x 750	TOP: 25mm thk MFC Melamine (Flat Edge) w/ opening for cable hatch // LEGS: Diagonal leg fixed height powder coated // Accessories: Wire Management, Modesty Panel, Wire tray, flexible conduit snake //	ANSI/ BIFMA	PHP 29,300	PHP 46,741	PHP 27,500	PHP 38,000	php/pc
	FC	2		Task Chair (high back)			ANSI/ BIFMA	PHP 10,700	PHP 7,450	PHP 21,153	PHP 10,700	php/pc
	WP			Freestanding Wall Partition w/ fixed tempered glass					₱176,500.00	PHP 155,000	PHP 160,000	php/set
	W			Refer to Window Schedule (A602) Rollerblinds Sun shade		2000 x 1500	Roller Blind / Chain type / Verify Fabric	PHP 4,200				php/set

*or 135php/ sqft of fabric

REVISED VENDOR PRICED COMPARISON 2021			Reference	
1	2	3	Median	
PHP 63,360	PHP 72,780	PHP 89,243	PHP	75,128 php/pc
PHP 32,230	PHP 49,078	PHP 27,500	PHP	36,269 php/pc
PHP 12,840	PHP 8,195	PHP 21,153	PHP	14,063 php/pc
	₱176,550.00	PHP 170,500	PHP	173,525 php/set
PHP 4,700			PHP	4,700 php/set

*or 181php/sqft of fabric

or 181 php/sqft of fabric

Contact Person: Engr. Van Wesley tan Lim / MS. EREXEL SANCHEZ

email: asahi_designcentre@yahoo.com

QUOTATION

Kind Attention: **Metropolitan Waterworks & Sewerage System Regulatory Office**
 3rd Floor, Engineering Bldg., MWSS Complex,
 Katipunan Road, Balara, Quezon City

Dear Sir/Madame;

In reply to your request herewith is our best price offer on your immediate requirements as follows:

Code	Description	qty.	Unit Price	Total Price
FT2	Executive Table (Freestanding) 2000mm x750 mm/ 1800mm x750 mmx 600mm(WFH) TOP: MFC E-0 Class Melamine, ABS laser edge banding with opening for cable hatch // LEGS: Finished with sand grain white metal; with silver white aluminum alloy fitting // Accessories: Wire Management, Modesty Panel, Wire tray, flexible conduit snake // Storage: Side Return Cabinet	1	41,450.00	41,450.00
FT3	Freestanding Rectangular Workstation 1200mm x600 mmx 750mm(LWH) TOP: MFC E-0 Class Melamine, ABS laser edge banding with opening for cable hatch // LEGS: inclined leg design, Finished with sand grain white metal with silver white aluminum alloy fitting // Accessories: Wire Management, Modesty Panel, Wire tray, flexible conduit snake, CPU Holder // Storage: Mobile Pedestal	8	36,269.00	290,152.00
WP7	Freestanding Wall Partition w/ fixed tempered glass 7.7m length 42mm thick aluminum partition w/ raceway, Top panel using tempered glass clear. Mid section upholstered fabric. Bottom panel steel powder coated (verify color) w/ Aluminum Door w/ Fixed Glass tempered	1	180,000.00	180,000.00
FC02	Task Chair (High back) Back: Mesh nylon+30% glass fiber with lumbar support / Seat: E1 grade molded plywood, Upholstered with high quality fabric / Legs: Plastic Star base with PA Casters, coating resistant salt spray / Accessories: Fixed Arm rest, Height Adjustable, Back tilt lock, Adjustable lumbar support, / Cylinder: High quality gas-lift / Weight capacity: (122kg)	6	14,063.00	84,378.00
Total				595,980.00

TERMS & CONDITIONS: Price Quotation is 12% Vat Inclusive

Price Validity: 10 days from date of proposal, subject to confirmation thereafter.

Delivery: 30-45 working days upon receipt of P.O.

Delivery Charge: Within Metro Manila, delivery is FREE / Provincial delivery is 1% of the total cost.


Checks payable to: ASAHI DESIGN CENTRE INC

TERMS: Government Procedure

Warranty : Five (5) years warranty on service. Five (5) years warranty on parts

Thank you for giving us the opportunity to serve you. Should you have any questions regarding this proposal, please do not hesitate to call this number 8354-1677

Very truly yours,


Erexel Sanchez
 Sales and Project Consultant

Conforme:

Authorized Signature Over Printed Name
 This Serves As A Purchase Order

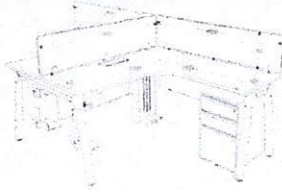
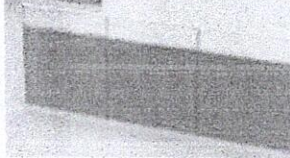
Contact Person: Engr. Van Wesley tan Lim / MS. EREXEL SANCHEZ
QUOTATION

email:

Kind Attention: **Metropolitan Waterworks & Sewerage System Regulatory Office**
 3rd Floor, Engineering Bldg., MWSS Complex,
 Katipunan Road, Balara, Quezon City

Dear Sir/Madame;


In reply to your request herewith is our best price offer on your immediate requirements as follows:

Code	Description	qty.	Unit Price	Total Price
	Cluster of 2 FT01-A TO 2 FT01-A2 L-Shaped Workstation			
	Desk screen 1500*350H	2	12,500.00	25,000.00
	Side leg 600D	4	5,250.00	21,000.00
	Modesty panel 1200*400H	2	3,500.00	7,000.00
	Cable Transit •	2	1,500.00	3,000.00
	Snake Tube	1	1,500.00	1,500.00
	Electrical Box supprt	1	2,500.00	2,500.00
WP7	Freestanding Wall Partition w/ fixed tempered glass	1	50,000.00	50,000.00
	2.8m Length 42mm thick aluminum partition w/ raceway, Top panel using tempered glass clear. Mid section upholstered fabric. Bottom panel steel powder coated (verify color)			
TOTAL				110,000.00

TERMS & CONDITIONS:

Price Quotation is 12% Vat Inclusive
 Price Validity: 10 days from date of proposal, subject to confirmation thereafter.
 Delivery: 30-45 working days upon receipt of P.O.
 Delivery Charge: Within Metro Manila, delivery is FREE / Provincial delivery is 1% of the total cost.
 Checks payable to: ASAHI DESIGN CENTRE INC
 TERMS: Government Procedure
 Warranty : Five (5) years warranty on service. Five (5) years warranty on parts
 Thank you for giving us the opportunity to serve you. Should you have any questions regarding this proposal, please do not hesitate to call this number 8354-1677

Very truly yours,


Erexel Sanchez
 Sales and Project Consultant

Conforme:

Authorized Signature Over Printed Name
 This Serves As A Purchase Order

* CASA BELLA *

Item	Description	Country of origin	QTY	Size	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 6)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 9)
LOOSE FURNITURE, SOFT SEATING, RUGS, PLANT BOXES AND WINDOW BLINDS									
DEC2B	Area Rug	China	1	N/A	₱23,432.00	23,432.00	-	23,432.00	23,432.00
PB1	XXL Plant box	China	3	N/A	₱5,680.00	17,040.00	-	5,680.00	17,040.00
PB2	L Plant Box	China	18	N/A	₱1,611.00	28,998.00	-	1,611.00	28,998.00
PB3	Tambour Cabinet with Plantbox	China	29	N/A	₱15,000.00	435,000.00	-	15,000.00	435,000.00
W1	Rollerblinds Sun shade	China	60	33	PHP 9,000	540,000.00	-	9,000.00	540,000.00
W2	Rollerblinds Sun shade	China	7	20	PHP 4,200	29,400.00	-	4,200.00	29,400.00
W3	Rollerblinds Sun shade	China	8	20	PHP 4,200	33,600.00	-	4,200.00	33,600.00
W4	Rollerblinds Sun shade	China	12	20	PHP 4,200	50,400.00	-	4,200.00	50,400.00
W5	Rollerblinds Sun shade	China	1	20	PHP 4,200	4,200.00	-	4,200.00	4,200.00
W6	Rollerblinds Sun shade	China	2	135	PHP 37,200	74,400.00	-	37,200.00	74,400.00
W7	Rollerblinds Sun shade	China	2	20	PHP 4,700	9,400.00	-	4,700.00	9,400.00
W8	Rollerblinds Sun shade	China	3	500	PHP 147,300	441,900.00	-	147,300.00	441,900.00
W9	Rollerblinds Sun shade	China	6	190	PHP 52,400	314,400.00	-	52,400.00	314,400.00
1	2	3	4	5	6	7	8	9	10