



BULLETIN NO. 1
CONTRACT NO. Contract No. RO-PG 2024-002-EPA

**EARLY PROCUREMENT ACTIVITY: PROCUREMENT OF SECURITY
SERVICES FOR CALENDAR YEAR 2024**

November 13, 2023

TO ALL CONCERNED:

Your attention is hereby invited to the following amendments and clarifications in the Bidding Documents:

1. ITB Clause 20.1 of the Bid Data Sheet

FROM	TO
<p>20.1 POST-QUALIFICATION Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, the Bidder shall submit:</p> <ol style="list-style-type: none">its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); andother appropriate licenses and permits required by law as follows:The Bidder must submit a certified copy of the license issued by the Philippine National Police (PNP) - Supervisory Office for Security and Investigation Agency (SOSIA);Certificate of membership with the PADPAO;Certified copy of a valid firearms license issued by the PNP for the three (3) sets of firearms to be assigned at the MWSS RO;	<p>20.1 POST-QUALIFICATION Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, the Bidder shall submit:</p> <ol style="list-style-type: none">its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); andother appropriate licenses and permits required by law as follows:The Bidder must submit a certified copy of the license issued by the Philippine National Police (PNP) - Supervisory Office for Security and Investigation Agency (SOSIA);Certificate of membership with the PADPAO;Certified copy of a valid firearms license issued by the PNP for the three (3) sets of firearms to be assigned at the MWSS RO;



6. Certified copy of a valid license issued by NTC for the handheld Radios.
7. Certificate of satisfactory performance of the Bidder's Security Services Contract from at least three (3) clients other than the procuring entity within the past three (3) years
8. Affidavit of compliance with the Labor Code of the Philippines and/or that the Bidder has never been adjudged liable in any labor case by the National Labor Relations Commission (NLRC);
9. Submit a pool of at least ten (10) qualified prospective security guards, composed of eight (8) male and two (2) female, where the MWSS RO shall select the needed number of security guards to be deployed as per the contract with the following proof of qualifications:
 - 9.1. Duly signed commitment letter that he/she agrees to be deployed at the MWSS RO effective upon receipt of the Notice to Proceed (NTP), if the contract is awarded;
 - 9.2. Proof of valid Security Guard License;
 - 9.3. Proof of at least two (2) Years work-related experience or a Certificate of at least sixteen (16) hours relevant training hours;
 - 9.4. Proof of sixteen (16) hours relevant training.
 - 9.5. Scholastic record of at least High School graduate;
 - 9.6. Medical certificate of "Fit to Work";
 - 9.7. NBI and Police Clearances;
 - 9.8. Examination Result of psychological and neurological examination and
 - 9.9. Drug test result conducted by a reputable PNP/National Bureau of Investigation (NBI) accredited testing agency.
10. Duly signed commitment letter to provide the required paraphernalia/equipment listed in 6.1 to 6.5 to be assigned at the MWSS RO in good working condition, if the contract is awarded;

6. Certified copy of a valid license issued by NTC for the handheld Radios.

21.1 ADDITIONAL CONTRACT DOCUMENTS RELEVANT TO THE PROJECT TO BE SUBMITTED BY THE WINNING BIDDERS WITHIN TEN (10) CALENDAR DAYS AFTER THE RECEIPT OF NOA

1. Certificate of satisfactory performance of the Bidder's Security Services Contract from at least three (3) clients other than the procuring entity within the past three (3) years
2. Affidavit of compliance with the Labor Code of the Philippines and/or that the Bidder has never been adjudged liable in any labor case by the National Labor Relations Commission (NLRC);
3. Submit a pool of at least ten (10) qualified prospective security guards, composed of eight (8) male and two (2) female, where the MWSS RO shall select the needed number of security guards to be deployed as per the contract with the following proof of qualifications:
 - 3.1 Duly signed commitment letter that he/she agrees to be deployed at the MWSS RO effective upon receipt of the Notice to Proceed (NTP), if the contract is awarded;
 - 3.2 Proof of valid Security Guard License;
 - 3.3 Proof of at least two (2) Years work-related experience or a Certificate of at least sixteen (16) hours relevant training hours; Proof of sixteen (16) hours relevant training.
 - 3.4 Scholastic record of at least High School graduate;
 - 3.5 Medical certificate of "Fit to Work";



<p>10.1. Three (3) sets of firearms with valid license;</p> <p>10.2. Two (2) units of Metal Detectors;</p> <p>10.3. Three (3) units Handheld Radio;</p> <p>10.4. One (1) unit of Vehicle Inspection Mirror; and</p> <p>10.5. Six (6) sets of heavy duty raincoats, umbrellas and rubber boots.</p> <p>11. Duly signed commitment letter to comply with the supply of the standard uniform and paraphernalia per Security Guard, if the contract is awarded:</p> <p>11.1. Two (2) sets of uniform white polo with Agency Logo, PADPAO and SOSIA, name cloth patches and two (2) navy blue slacks;</p> <p>11.2. Pershing Cap with cap device</p> <p>11.3. Landyard and Whistle</p> <p>11.4. Security agency ID with lace;</p> <p>11.5. Security Badge;</p> <p>11.6. Flash Light with batteries;</p> <p>11.7. Ammo and Firearms Holder;</p> <p>11.8. First Aid Kit;</p> <p>11.9. Expandable steel night stick</p> <p>11.10. Belt with standard security guard buckle; and</p> <p>11.11. Black leather shoes.</p> <p>• Certificate of compliance with Paragraph 8, Section VIII of the Terms of Reference, stating "security Guards to be deployed should not be related to anyone of the officers and employees of the MWSS RO by consanguinity or affinity up to the third civil degree."</p>	<p>3.6 NBI and Police Clearances;</p> <p>3.7 Examination Result of psychological and neurological examination and</p> <p>3.8 Drug test result conducted by a reputable PNP/National Bureau of Investigation (NBI) accredited testing agency.</p> <p>4. Duly signed commitment letter to provide the required paraphernalia/equipment listed in 6.1 to 6.5 to be assigned at the MWSS RO in good working condition, if the contract is awarded;</p> <p>4.1 Three (3) sets of firearms with valid license;</p> <p>4.2 Two (2) units of Metal Detectors;</p> <p>4.3 Three (3) units Handheld Radio;</p> <p>4.4 One (1) unit of Vehicle Inspection Mirror; and</p> <p>4.5 Six (6) sets of heavy duty raincoats, umbrellas and rubber boots.</p> <p>5. Duly signed commitment letter to comply with the supply of the standard uniform and paraphernalia per Security Guard, if the contract is awarded:</p> <p>5.1 Two (2) sets of uniform white polo with Agency Logo, PADPAO and SOSIA, name cloth patches and two (2) navy blue slacks;</p> <p>5.2 Pershing Cap with cap device</p> <p>5.3 Landyard and Whistle</p> <p>5.4 Security agency ID with lace;</p> <p>5.5 Security Badge;</p> <p>5.6 Flash Light with batteries;</p> <p>5.7 Ammo and Firearms Holder;</p> <p>5.8 First Aid Kit;</p> <p>5.9 Expandable steel night stick</p> <p>5.10 Belt with standard security guard buckle; and</p>
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	<p>5.11 Black leather shoes.</p> <ul style="list-style-type: none"> • Certificate of compliance with Paragraph 8, Section VIII of the Terms of Reference, stating "security Guards to be deployed should not be related to anyone of the officers and employees of the MWSS RO by consanguinity or affinity up to the third civil degree."
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2. Annex B2 Schedule of Prices: Breakdown of Cost Component

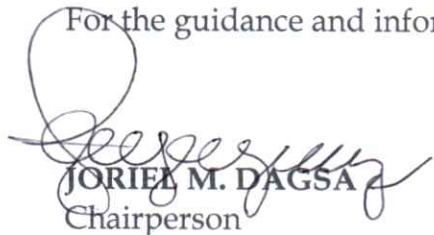
CLARIFICATION/QUESTION	CLARIFICATION/QUESTION
<p>D. Provision for Agency Fee (Administrative overhead + margin, including cost of equipment, tools, supplies and materials).</p> <p>Clarification on the applicability of the standard administrative fee of not less than 20% of the total contract cost pursuant to the 09 February 2016 Department of Labor and Employment (DOLE) Department Order (DO) No. 150-16 Series of 2016, "Revised Guidelines Governing the Employment and Working Conditions of Security Guards and other Private Security Personnel in the Private Security Industry".</p>	<p>In accordance with the Government Procurement and Policy Board - Technical Support Office (GPPB-TSO) Non-Policy Matter Opinion (NPM) No. 120-2016 dated 06 December 2016, the MWSS RO BAC is unable to set a floor price for the Standard Administrative Fee as it counters Section 31 of Republic Act (R.A.) No. 9184, otherwise known as "Government Procurement Reform Act", and its Revised 2016 Implementing Rules and Regulations (IRR).</p> <p>However, prospective bidders are reminded to adhere to all existing labor laws and standards.</p>

3. Terms of Reference

FROM	TO
<p>Recommending Approval:</p> <p>(unsigned)</p> <p>CLAUDINE B. OROCIO-ISORENA DA for Administration and Legal Affairs</p> <p>APPROVED:</p> <p>(unsigned)</p> <p>PATRICK LESTER N. TY Chief Regulator</p>	<p>RECOMMENDING APPROVAL:</p> <p> CLAUDINE B. OROCIO-ISORENA DA for Administration and Legal Affairs</p> <p>APPROVED:</p> <p> PATRICK LESTER N. TY Chief Regulator</p>

This Bulletin No. 1 shall form part of the Bidding Documents.

For the guidance and information of all concerned.



JORIEL M. DAGSA

Chairperson

Bids and Awards Committee

MWSS Regulatory Office

Katipunan Ave., cor. H. Ventura Street, Brgy. Pansol

Quezon City, Manila

Name over Signature

Date:

Company/Agency