

## TERMS OF REFERENCE

### LEASE OF VENUE WITH PROVISIONS FOR MEALS FOR THE GENDER AND DEVELOPMENT KAPIHAN: Honoring Advocates and Forging Stakeholder Commitments for Advancing Gender Equality through Sex-Disaggregated Data in the Water Sector

#### I. Rationale

The launch of the 2023 Sex-Disaggregated Water Data Final Report last 30 August 2024 laid a strong foundation for advancing gender-responsive initiatives within the water sector, providing critical insights into the unique needs and contributions of diverse groups. Building on this milestone, the 2024 GAD Kapihan serves as a strategic platform to sustain this momentum, bringing stakeholders together to translate these findings into actionable plans and shared commitments.

#### RESULTS OF THE 2023 SEX-DISAGGREGATED WATER DATA PROJECT

- Water Use - 59.87% respondents reported that decisions on water usage are currently made by adult females. Females are the primary users and consumers of water.
- Water Safety - Additional steps to ensure the safety of water are usually assumed by adult females (68.73%), which adds to their work.
- Water Management - 63.95% of the respondents said adult women should be the ones responsible for managing water usage in the household.
- Water Availability - Females are more affected by interruptions of water, not only because of disruption of their household chores but also because they are responsible for collecting/storing water (61%) and deciding (68%) on the allocation of this limited supply.
- Water Bills Payment - Funds for the water bill primarily come from men (53.22%). In the majority (56.4%) of the households, females usually assume the task of paying the water bill.
- Desludging - Males (69.4%) are involved in decisions on desludging, which is viewed as requiring technical knowledge and skills.
- Menstrual Hygiene - 97.9% of those still menstruating reported being able to wash/change their sanitary pads in the toilet or a private space at home.

#### II. Objectives

##### Forging Stakeholder Commitment

To provide an avenue for the two concessionaires to reiterate their commitments made during the launch of the 2023 Sex-Disaggregated Data Final Report, ensuring alignment with their gender and development goals.



### **Showcase Forward-looking Plans**

To facilitate the sharing of the concessionaires' 2025 plans and programs, grounded in the insights and findings of the 2023 Sex-Disaggregated Data Final Report, and to encourage dialogue and collaboration.

### **Celebrate Achievements**

To honor individuals, organizations, and Gender and Development Focal Point System (GFPS) members who have championed the use of sex-disaggregated data in the workplace, fostering a culture of gender inclusivity and evidence-based decision-making.

### **Promote Advocacy and Benchmarking**

To advocate for the use of sex-disaggregated data, leveraging the 2023 Final Report as a benchmark for other agencies and as a tool to promote evidence-based gender-responsive initiatives.

The 2024 Year-end GAD Kapihan stands as a testament to the power of collaboration and shared commitment in advancing gender and development goals. This event carries forward the momentum of gender mainstreaming, ensuring that the insights gained and connections forged shall result in impactful actions and enduring partnerships for a more equitable and gender-responsive future.

An external Service Provider (SP) will be contracted to provide the venue, function room and meals, preferably with enough space to accommodate the MWSS RO and invited stakeholders.

### **III. Scope of Work and Specification**

The SP should be able to provide a function room, meals, and basic facilities, with the following specifications:

#### **A. General**

Date and Time	:	11 December 2024, 8:00AM - 1:00PM
Location	:	Metro Manila (preferably within Quezon City)
No. of participants	:	200 pax
Parking Slots	:	10 slots

#### **B. Venue for the Activities**

The venue should be air-conditioned with tables and chairs, audio system and microphone that can accommodate 200 attendees with enough server for food preparation.



**C. Meals**

Breakfast:

Free flowing coffee with pastries

Lunch:

Beef/Pork and Chicken/Fish with vegetables and rice

Service water and Iced Tea/Softdrinks/Juices

*\*Rates should be inclusive of all applicable government taxes and service charges.*

**IV. Approved Budget for the Contract**

The approved budget for the contract is One Hundred Fifty-Four Thousand Pesos Only (Php154,000.00), including government taxes and charges.

**V. Terms of Payment**

Full Payment to be paid only upon completion of activity subject to the submission of Invoice or Billing Statement with a Certificate of Acceptance for Satisfactory Performance of services based on the agreed terms of contract.

**VI. Mode of Procurement**

The mode shall be through Lease of Real Property and Venue - Negotiated Procurement as provided under No. 9 Section V of Annex "H" of the Revised Implementing Rules and Regulations of Republic Act No. 9184. The reasonableness of its price shall be determined in accordance with the methodology prescribed in Appendix B of the same guidelines.

Prepared by:



**PATRICIA PAULA A. SERIRITAN**

Member of Technical Working Group, GFPS

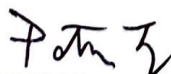
Recommending Approval:



**CLAUDINE B. OROCIO-ISORENA**

Chairperson, GFPS

Approved:



**PATRICK LESTER N. TY**

Chief Regulator